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Please note that this document is a non-binding convenience translation. Only the German version of the document entitled "Prüfungsordnung der Universität Heidelberg für den Bachelorstudiengang Evangelische Theologie" dated 22 April 2015 (published in the President's bulletin [Mitteilungsblatt des Rektors] of 17 August 2015) has legal validity.

## **Heidelberg University Examination Rules and Regulations for the Bachelor's Degree Programme in Protestant theology**

dated 22 April 2015

On the basis of § 32 of the State Law of Baden-Württemberg on Higher Education (Landeshochschulgesetz - LHG), last modified by the third Act on the Amendment of Higher Education Law (Drittes Hochschulrechtsänderungsgesetz - 3. HRÄG) of 1 April 2014 (GBl. of 8 April 2014, p. 99), the senate of Heidelberg University determined these examination rules and regulations on 24 March 2015.

Approved by the President on 22 April 2015.

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## **Section I: General provisions**

### **§ 1 Purpose of the academic programme and examination**

- (1) The Bachelor's degree programme in Protestant theology deals with the genesis of Christianity and modern-day Christianity, investigated through study of the Old Testament, New Testament, Church History, Systematic Theology, and Religious Studies and Intercultural Theology. The Bachelor's degree programme is intended to enable students to gain a first degree that qualifies them to enter a profession and provide them with the required skills to solve problems independently.
- (2) The purpose of the Bachelor's examination is to assess whether students have mastered the basic principles of Protestant theology, have an overview of the interrelationships between the subject's individual disciplines, and have acquired the necessary fundamental skills, both methodological and practical, to enter a profession.

### **§ 2 Bachelor's degree**

Heidelberg University awards the academic degree of "Bachelor of Arts" (abbreviated to B.A.) to those who have passed the Bachelor's examination.

### **§ 3 Standard period of study, programme structure and range of courses offered**

- (1) The standard period of study for the Bachelor's degree programme is six semesters, including examinations. The credit requirement for successful conclusion of the programme is 180 credits (CP).
- (2) Students may be admitted for part-time study upon request. Details are subject to the applicable version of the regulations on part-time study at Heidelberg University (Teilzeitstudienordnung - TeilzeitstudienO). Upon admission for part-time study, the standard period of study will be amended in accordance with the provisions stipulated. With regard to processing times for written examination components, § 4 para. 3 TeilzeitstudienO must be observed.
- (3) The Bachelor's programme has a modular structure and includes a major subject with a 50% weighting equivalent to 74 credits, in combination with a second subject, which is also equivalent to 74 credits. In addition, 20 credits are obtained through interdisciplinary skills courses and 12 credits are

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awarded for the Bachelor's thesis. Protestant theology may also be studied as a minor subject (35 CP) in combination with a different major (see Appendix 1).

- (4) Generally, the subjects of the Bachelor's programmes may be freely combined, provided that the respective courses are offered. The Bachelor's degree programmes in Protestant theology and Christianity and Culture may not be combined. The Bachelor's degree is awarded, in accordance with the regulations, to those who have passed the prescribed examination components in both major subjects and in the cross-disciplinary skills and who have completed the Bachelor's thesis. Graduation in only one major subject does not entitle students to a Bachelor's degree.
- (5) The faculty of the first major subject is responsible for verifying adherence to the regulations set forth in paragraph 3, and for issuing the diploma and degree certificate in accordance with § 20.
- (6) Admission to the Bachelor's degree programme in Protestant theology requires proof of proficiency in Latin (Latinum certificate) and Ancient Greek (Graecum certificate). If the required language skills are not shown in the university entrance qualification certificate, two semesters per language will be deducted from the calculation of the standard period of study. Candidates who fail to provide proof of meeting the language requirements by the end of the sixth academic semester lose their entitlement to take the final examinations, unless they are not responsible for exceeding the deadline. If the subject is taken as a minor (35 CP), language skills are only required for the following specialisation subjects (see Appendix 1): Old Testament (Classical Hebrew), New Testament (Ancient Greek), Church History (Latin or Ancient Greek).
- (7) Generally, the language of instruction and examination is German. Lectures and courses may also be held in English.

#### **§ 4 Modules, credits and transcript of grades**

- (1) A module is a teaching unit, self-contained in terms of both time and content and comprised of various lectures and courses. Modules consist of not only lectures and courses, but also the examination prerequisites necessary for the completion of the module.
- (2) The Bachelor's thesis is considered a module of its own and forms part of the subject grade of the first major subject (see Appendix 1).
- (3) All modules are compulsory modules and must be completed by all students.
- (4) All components within a module must be graded as "sufficient" (4.0) or higher (=sub-module grades) for the complete module to be passed.
- (5) Credits are given for successfully completed modules, including their individual

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components. One credit (CP) corresponds to a workload of 30 hours.

- (6) Credits that are to be recognised as having been earned during the course of study may only be credited once and only towards one subject. If two subjects require the same course to be completed, permission to have it counted for both subjects may be granted. This decision will be made by the corresponding examinations boards.
- (7) A transcript of grades (transcript of records) will be issued at the end of each semester, listing all module and sub-module examinations students have passed, including the corresponding credits and grades.

## **§ 5 Examinations board**

- (1) The examinations board of the faculty is responsible for the organisation of examinations and the tasks prescribed in these examination rules and regulations. The committee is composed of the dean, vice dean, three further professors from the teaching staff, and two research associates, who all have voting rights, as well as a student, who services in an advisory capacity.
- (2) The examinations board ensures that the examination rules and regulations are respected. It appoints the examiners and observers involved in examinations. The examinations board can confer responsibility for appointing examiners and observers on its chairperson. The board may be called upon for all questions regarding examinations.
- (3) The chairperson manages the business of the examinations board, prepares and chairs meetings and, in the event of a tie vote, has the deciding vote.
- (4) The examinations board may confer further tasks on its chairperson, provided this does not violate applicable law. Such a decision may be revoked at any time. The examinations board must be informed on a regular basis about the execution of these tasks.
- (5) Members of the examinations board have the right to attend examinations.
- (6) Members of the examinations board, examiners, and observers are obliged to maintain professional confidentiality. Members who are not civil servants are sworn to secrecy by the chairperson.
- (7) The candidate must be informed of negative decisions of the examinations board immediately and in writing; the reasons for the decision must be stipulated and information on the procedure for appeal must be provided.

## **§ 6 Examiners and observers**

- (1) In general, examinations which are not completed during the course of study

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as part of individual courses may only be carried out by professors, associate professors, or research associates who have been granted the right to conduct examinations. Research assistants or research associates, adjunct lecturers and lecturers with special responsibilities may only be appointed to conduct examinations under exceptional circumstances; when there is not enough qualified faculty personnel available to conduct examinations.

- (2) Observers must have sat the corresponding Bachelor's examination or equivalent.
- (3) The candidate is permitted to suggest examiners for the Bachelor's thesis. This does not, however, constitute legal entitlement to be examined by a particular examiner.
- (4) The chairperson of the examinations board ensures that candidates are given sufficient advance notice of examiners' names.
- (5) Authorised examiners may be called to conduct an examination for a period of up to two years after they leave Heidelberg University.

## **§ 7 Recognition of course credits, examination results and academic degrees**

- (1) Course credits and examination results as well as academic degrees that were obtained through a degree programme at another state or state-recognised higher education institution or college of cooperative education (Berufsakademie) in the Federal Republic of Germany, or through degree programmes at state or state-recognised higher education institutions abroad, will be recognised as long as the skills acquired do not differ significantly from those required for the courses and examinations or the degrees that are replaced. This recognition is required in order to continue an academic programme, take examinations, start a further academic programme or be admitted to a doctoral programme. The validity of § 15, paragraphs 3 and 4 LBG (State Public Service Law) remains unaffected.
- (2) Preliminary and intermediate examinations taken at other German universities in the same degree programme or in a similar degree programme will be recognised. Courses completed at recognised distance-learning institutions will be considered equivalent to those in a corresponding traditional degree programme with regard to determining the duration of study.
- (3) It is the applicant's responsibility to provide all information necessary for credits to be recognised. It is the responsibility of the office which carries out the recognition procedure to prove that an application does not fulfil the requirements.
- (4) If agreements existing between the Federal Republic of Germany and other states concerning the equivalence of university degree programmes

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(Equivalency Agreements) diverge from paragraph 1 and § 29, paragraph 2, clause 5 of the LHG (Act on Higher Education of the Land of Baden-Württemberg), and thereby favour students from other states, the rules and regulations in the Equivalency Agreement shall take precedence.

- (5) Examination results are to be graded on the basis of a credit system that allows credits from equivalent or similar degree programmes to be recognised; this also applies to universities of cooperative education, provided that equivalence is established.
- (6) Knowledge and skills acquired outside of the higher education system are to be recognised for a degree programme at a higher education institution if
  1. the requirements for university admission are fulfilled at the time of recognition,
  2. the knowledge and skills to be recognised for the university degree programme are equivalent in both content and level to the course credits and examinations which they are to replace, and
  3. the criteria for recognition have been verified in an accreditation. The maximum percentage of credits that may be recognised for skills and competences acquired outside of the higher education system is 50% of the required credit total. A Bachelor's thesis will not be recognised. If documentation of individual examinations that would provide evidence of specific knowledge and skills cannot be provided, the examinations board may request the completion of a placement test.
- (7) Credits may be awarded for study and examination components completed in the context of continuing education programmes for professionals (Kontaktstudien). When recognising credits from continuing education programmes for professionals for a university degree programme, paragraphs 2 and 5, as well as paragraph 6, clause 1, no. 1 apply accordingly. When recognising knowledge and skills gained outside of the higher education system for continuing education programmes for professionals, paragraph 6 applies accordingly.

## **§ 8 Unexcused absence, withdrawal, deception and breaches of regulations**

- (1) An examination is graded as "failed" (5.0), if a candidate fails to appear and is unable to provide a valid reason for his or her absence, or if the candidate withdraws after the examination has started. The same applies if the candidate fails to complete a written examination by the established deadline, unless the candidate is not at fault for the deadline being exceeded.
- (2) Reasons for withdrawal or absence in accordance with paragraph 1 must be plausible and must immediately be submitted in writing to the examinations board. If the candidate, or a child or dependant for whom the candidate is generally the sole caregiver, is ill, a medical certificate must be provided. In the event of doubt, the University may request a medical certificate by a physician designated by the University. If the reasons are accepted, a new examination



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date will be scheduled. In this case, examination results that are already available will be taken into account.

- (3) When deciding whether the candidate is responsible for exceeding a deadline for registration or taking an examination, the examinations board must respect the provisions stated in the Maternity Protection Act and the legal regulations concerning parental leave, and allow candidates to make appropriate use of these provisions. The same applies for students with disabilities or chronic illnesses, or for students with dependent family members, in accordance with § 7 paragraph 3 of the Home Care Leave Act (Pflegezeitgesetz).
- (4) If the candidate attempts to influence the examination results through cheating or by using unauthorised aids, the examination results will be graded as "failed" (5.0). If candidates disrupt the proper course of the examination, they may be excluded from further taking part in the examination by the examiner or examination supervisor, in which case the examination result will be graded as "failed" (5.0). In severe cases, the examinations board may exclude the candidate from all further examinations.
- (5) Within a period of one week, the candidate may request that the decision be validated by the examinations board in accordance with paragraph 4 clauses 1 and 2. The candidate must be informed of negative decisions immediately and in writing; the reasons for the decision must be stipulated and information on the procedure for appeal must be provided.

## **§ 9 Types of examinations completed during the course of study**

- (1) Examination components completed during the course of study are:
  1. oral examinations
  2. written examinations (electronically where applicable).
- (2) If candidates provide a medical certificate which plausibly proves that they are not able to take examination components in the form prescribed, completely or partially, due to permanent or sustained physical impairment or due to illness of a child for whom they are generally the sole caregiver, the examinations board may allow them to take an equivalent examination. The same applies to other course requirements.

## **§ 10 Oral examination components completed during the course of study**

- (1) In oral examination components, candidates should demonstrate that they are able to identify interconnections within the field examined, and relate special problems to these interconnections. In addition, they should demonstrate that they have adequate fundamental knowledge relating to their academic programme.

- (2) An oral examination lasts between 10 and 30 minutes.

### **§ 11 Written examination components completed during the course of study**

- (1) In written examination components, candidates should demonstrate that they are able to recognise problems relating to their subject and find solutions for, them using subject-specific methods with limited time and resources.
- (2) A written examination lasts between 30 and 180 minutes.
- (3) If a written examination component takes the form of a term paper, candidates must assure that they are the author of their own work and have used no sources or aids other than those indicated.
- (4) In general, the evaluation period for written examination components should not exceed six weeks.

### **§ 12 Assessment of examination components**

- (1) Grades for the individual examination components are determined by the respective examiners. The following grades must be used for assessment of examinations:

1 = very good	=	an outstanding performance;
2 = good	=	a performance which lies substantially above average requirements;
3 = satisfactory	=	a performance which fulfils average requirements;
4 = sufficient	=	a performance which, despite deficiencies, still meets the requirements;
5 = failed	=	a performance which, due to considerable deficiencies, does not meet the requirements.

For more detailed assessment of examination performance, grades may be further differentiated by increasing or decreasing the individual grades by 0.3; however, the grade 0.7 and incremental grades above 4.0 may not be used.

- (2) The final module grade is calculated using the non-rounded sub-module grades in accordance with the module guide. If a final examination is to be completed within a module, this final module examination grade constitutes the grade for this module.
- (3) A subject grade is awarded for each subject (1st major subject; 2nd major subject or minor subject). The subject grades are calculated in accordance with § 18 paragraph 2, using the module grades which are weighted pursuant



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to Appendix 2.

- (4) Grading for the final module grade, the subject grade, and overall Bachelor's examination grade is as follows:

for an average up to and including 1.5	very good
for an average of between 1.6 and up to/including 2.5	good
for an average of between 2.6 and up to/including 3.5	satisfactory
for an average of between 3.6 and up to/including 4.0	sufficient

- (5) In accordance with paragraph 4, when calculating final module grades, subject grades and the overall grade for the Bachelor's examination, only the first digit after the decimal point is taken into account, without rounding.
- (6) The Bachelor's examination is passed when all required examination components in both subjects, as well as the cross-disciplinary skills and the Bachelor's thesis, have been graded as "sufficient" (4.0) or better. When calculating the overall Bachelor's examination grade, the numerical values of both subject grades before rounding are used in accordance with paragraph 4. The Bachelor's thesis is a module of its own that counts towards the overall subject grade. Cross-disciplinary skills do not count towards the grade.
- (7) In addition to the German-system grades, students who have passed the examinations will also be awarded a letter grade according to the following scale:

A	top 10 %
B	the following 25%
C	the following 30%
D	the following 25%
E	the following 10%

The grades achieved by at least two previously graduating year groups may also be taken into account when calculating the relative grades for the current graduating year group, depending on the size of the graduating cohort. For degree grades, the ECTS grade must be included. For individual modules, the ECTS grade may be listed when possible and necessary.

## **Section II: Bachelor's examination**

### **§ 13 Bachelor's examination admission requirements**

- (1) Admission to the Bachelor's examination in Protestant theology is only authorised for those who:
1. are enrolled at Heidelberg University for the Bachelor's degree programme in Protestant Theology,
  2. have not lost their entitlement to take the final examinations in the

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Bachelor's degree programme in Protestant theology.

- (2) Certificates proving the following must also be provided for admission to the Bachelor's thesis:
1. passed compulsory modules as stated in Appendix 1,
  2. successful completion of the modules and courses of the second major subject, equivalent to the number of credits pursuant to § 3, and
  2. evidence of the required language skills pursuant to § 3 paragraph 6.

#### **§ 14 Admission procedure**

- (1) The application for admission to the examination must be made in writing, and addressed to the chair of the examinations board. The following must be included in the application:
1. evidence of fulfilment of the admission requirements outlined in § 13 paragraph 1,
  2. a declaration from the candidate confirming whether they have previously failed a Bachelor's examination in the Bachelor's degree programme in Protestant theology, or whether they are currently involved in an examination procedure in such a programme.
- (2) If, through no fault of their own, candidates are unable to provide such evidence, the examinations board may allow other proof to be accepted.
- (3) The application is the basis for the examinations board's decision as to whether the candidate may be admitted to the examination. Rejections must be substantiated and notified in writing along with instructions for appeal.
- (4) The application for admission to the examination may only be rejected if:
1. the requirements outlined in § 13 paragraph 1 are not fulfilled, or
  2. the documents set forth in paragraph 1 are incomplete, and have not been completed upon request, or
  3. the candidate has failed the Bachelor's examination in Protestant theology at the final attempt, or has lost their entitlement to take the final examinations, or
  4. the candidate is currently involved in an examination procedure in such a degree programme.

#### **§ 15 Scope and nature of the examination**

- (1) The Bachelor's examination in the Protestant theology programme consists of:
1. successful completion of the examinations for the modules specified in Appendix 1,

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2. the Bachelor's thesis as one module of the first major subject.

- (2) The examinations referred to in paragraph 1, number 1 are taken as an integrated part of the respective lectures or courses. They may be in written or oral form. The lecturer determines the nature and duration of the examination components in accordance with the module guide. This information is announced at the beginning of the lecture or course at the latest.

## **§ 16 Bachelor's thesis**

- (1) The purpose of the Bachelor's thesis is for candidates to show that they are able to work independently on a problem from the fields covered by the degree programme in Protestant theology within a given period of time, using academic methods.
- (2) The Bachelor's thesis may be assigned and supervised by any authorised examiner as defined by § 6 paragraph 1.
- (3) The candidate must apply for assignment of a thesis topic no later than four weeks after passing the last examination component taken during the course of studies. The application must be addressed to the chairperson of the examinations board. If the deadline is not met, the Bachelor's thesis will be graded as "failed" (5.0), unless the candidate is not responsible for the deadline being exceeded. The application for admission to the Bachelor's thesis may only be submitted once all admission requirements pursuant to § 13 are fulfilled.
- (4) The topic of the Bachelor's thesis will be determined by the thesis supervisor, in consultation with the candidate. If an application for assignment of a topic is submitted, the chair of the examinations board will ensure that the candidate receives a topic for the Bachelor's thesis in a timely fashion. The candidate is permitted to propose topics; however, this does not constitute entitlement to a particular topic. The chairperson of the examinations board assigns the thesis topic; the date of assignment must be recorded.
- (5) The deadline for submission of the thesis is 9 weeks after the topic was assigned. In exceptional cases, the examinations board may extend this deadline by up to two weeks for candidates studying full-time, and by up to four weeks for those studying part-time. If the deadline is not met, the Bachelor's thesis will be graded as "failed" (5.0), unless the candidate is not at fault for the deadline being exceeded. The topic may only be rejected once, and only within the first two weeks after the date of assignment.
- (6) The topic, task and scope of the Bachelor's thesis must be limited in such a way that the candidate should be able to complete the thesis within the given time frame. In general, the thesis should not exceed 40 pages, including all notes.

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- (7) The Bachelor's thesis shall be written in German.

### **§ 17 Submission and assessment of the Bachelor's thesis**

- (1) Three copies of the Bachelor's thesis must be submitted to the examinations board by the deadline; the submission date must be recorded. The thesis must contain a summary.
- (2) When submitting the Bachelor's thesis, the candidate must assure in writing that they are the author of their own work and that they have used no sources or aids other than those indicated.
- (3) The Bachelor's thesis will be assessed by two examiners, one of whom must be a professor. The first examiner should be the supervisor of the thesis. The second examiner is designated by the examinations board. The evaluation period should not exceed six weeks.
- (4) The grade is calculated as the average of the two assessments; § 12 shall apply accordingly. If the grades differ by more than one grade point, the examinations board will determine the Bachelor's thesis grade after consulting both examiners. In such cases, a third examiner may be consulted.

### **§ 18 Passing the examination and overall grade**

- (1) The Bachelor's examination in Protestant theology is passed when all examination components according to § 15 paragraph 1 have been graded as "sufficient" or "pass" (4.0) or higher.
- (2) When calculating the subject grade in accordance with § 12 paragraph 3, the module grades are weighted in proportion to the credits for each module. In accordance with § 12 paragraph 4, the numerical values of all module grades shall be considered without rounding for the calculation of the overall grade.
- (3) The overall grade for the Bachelor's examination is calculated in accordance with § 12 paragraph 6. If Protestant theology is the first major subject, the Bachelor's thesis forms part of the subject grade and is weighted by a factor of two.

### **§ 19 Retaking an examination and deadlines**

- (1) If examinations are not passed, or are considered not to have been passed, they may be retaken once. This includes failed examination components in Bachelor's degree programmes in Protestant theology at other universities. If the Bachelor's thesis is not passed (graded as "failed" - 5.0) or is considered not to have been passed, it may be retaken once. A second retake is only permitted under exceptional circumstances and only for a maximum of two

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examination components completed during the course of study. A second retake of the Bachelor's thesis is not authorised. This includes failed examinations in Bachelor's degree programmes in Protestant theology at other universities.

- (2) It is not possible to retake the Bachelor's thesis if it is graded as passed.
- (3) If a compulsory module is failed on the final attempt, the candidate will be dismissed from the academic programme. Failure of compulsory elective modules and elective modules may be offset by the successful completion of a different module.

## **§ 20 Bachelor's diploma and certificate**

- (1) Once the Bachelor's examination is passed in both subjects, a diploma will be issued within four weeks. This will list the subjects and all individual modules with their respective grades (graded in accordance with § 12, paragraph 3, and numerical value) and credit points, as well as the overall grade of the Bachelor's examination. The diploma will also list the interdisciplinary skills and the Bachelor's thesis. The diploma bears the date on which the last examination component was completed. It must be signed by the chairperson of the examinations board.
- (2) A Diploma Supplement in German and English is added, containing additional information about the course content and period of studies. The content complies with the European Diploma Supplement Model.
- (3) A bilingual Bachelor's certificate in German and English is issued with the diploma, bearing the same date as the diploma. It certifies the conferment of the academic degree "Bachelor of Arts". The degree certificate is signed by the dean and bears the university seal.
- (4) If the Bachelor's examination is failed at the final attempt or is considered not to have been passed, the chairperson will issue a written notification, providing information on the procedure for appeal. A certificate will be issued upon request, and upon presentation of documentation of proof, listing all completed examinations and their grades and the missing examinations required for obtaining the Bachelor's degree, and a statement that, on the final attempt, the Bachelor's examination has not been passed.

## **Section III: Final provisions**

### **§ 21 Invalidity of examinations**

- (1) If a candidate has cheated on an examination and this is not discovered until after the diploma has been issued, the examinations board may correct the examination results for the examination components accordingly, and may declare the examination to be partially or completely failed.

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- (2) If the requirements for admission to the examination were not fulfilled, but without any intent on the candidate's part to cheat, and this is not discovered until after the diploma has been issued, the passed examination will be considered as compensation for this shortcoming. If the candidate intentionally gained admission to the examination through deceit, the examinations board will make a decision on the matter.
- (3) Before a decision is made, candidates will be given the opportunity to provide an explanation.
- (4) Fraudulent examination diplomas will be confiscated and, if necessary, a new diploma will be issued. If the examination has been graded as "failed" due to cheating or deception, the Bachelor's certificate will be confiscated along with the fraudulent examination diploma. The statute of limitations for rendering a decision pursuant to paragraph 1 and paragraph 2 clause 2 is five years from the date on the examination diploma.

## **§ 22 Access to examination documents**

After the examination procedure has been completed, the candidate has the right to request access to examination documents within a reasonable period of time. Requests must be made in writing. The request must be made in writing and submitted within one year of completion of the examination procedure. The chair of the examinations board decides when such access will be given.

## **§ 23 Coming into force**

These examination rules and regulations come into force on 1 October 2015. Heidelberg, 22 April 2015

Professor Dr. rer. nat. Bernhard Eitel  
President

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## Appendix 1: Modules, lectures and courses of the Bachelor's degree programme

Details about individual modules, including content, associated lectures and courses, examination components, required prior knowledge and desired qualification targets, can be found in the module handbook for the degree programme in Protestant theology

Abbreviations: OT = Old Testament; CH = Church History; CP = Credit Points; NT= New Testament; RS = Religious Studies and Intercultural Theology / Missiology; ST = Systematic Theology; IS = Interdisciplinary skill.

### A. Bachelor's degree programme in Protestant theology (major subject) (74 CP)

#### I. Introduction to the Degree Programme (10 CP)

<b>Introductory module / preparatory course (BA-Prep)</b>	<b>10 CP</b>
Beginner's project	2 CP
Basic Biblical Studies Certificate OT (practice class / self-study + module examination)	4 CP
Basic Biblical Studies Certificate NT (practice class / self-study + module examination)	4 CP

#### II. Basic studies (52 CP)

<b>Basic module Old Testament (BA-OT)</b>	<b>10 CP</b>
OT Basic course (without Classical Hebrew)	4 CP
Introductory lecture OT	3 CP
Module examination: Written or oral examination (for basic course or IL)	3 CP

<b>Basic module New Testament (BA-NT)</b>	<b>10 CP</b>
Preparatory seminar NT (entry requirement: Ancient Greek)	4 CP
Module examination: Preparatory seminar paper	6 CP

Two of the three basic modules CH, ST, and RS consist of a preparatory seminar (4 CP), a preparatory seminar paper (6 CP), and an introductory lecture (3 CP). The third basic module, which is selected at the student's option, requires completion of an introductory lecture (3 CP) and the associated lecture examination (3 CP) (written or oral examination).

<b>Basic module Church History (BA-CH)</b>	<b>13/6 CP<sup>1</sup></b>
Preparatory seminar CH (entry requirement: Latin or Ancient Greek)	4 CP
Introductory lecture CH	3 CP

<sup>1</sup> The credit total for the entire module is 13 CP if a preparatory seminar paper is written (6 CP), and 6 CP if the lecture examination (3 CP) is chosen.

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Module examination: Preparatory seminar paper or lecture examination (written/oral)	6/3 CP
<b>Basic module Systematic Theology (BA-ST)</b>	<b>13/6 CP<sub>1</sub></b>
Preparatory seminar ST	4 CP
Introductory lecture ST	3 CP
Module examination: Preparatory seminar paper or lecture examination (written/oral)	6/3 CP
<b>Basic module Religious Studies and Intercultural Theology (BA-RS)</b>	<b>13/6 CP<sub>1</sub></b>
Preparatory seminar RS	4 CP
Introductory lecture RS	3 CP
Module examination: Preparatory seminar paper or lecture examination (written/oral)	6/3 CP

### III. Specialisation area (12 CP)

<b>Advanced module (BA-Advanced)</b>	<b>12 CP</b>
Main seminar OT, NT, CH, ST or RS	4 CP
Module examination: Main seminar paper	8 CP

### IV. Interdisciplinary skills (10 CP) (see Appendices 2 and 3)

### V. Bachelor's thesis (12 CP)

Bachelor's thesis, if written in Protestant theology	12 CP
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## B. Bachelor's degree programme in Protestant theology (major subject) (35 CP)

The Bachelor's degree programme in Protestant theology may also be studied as a minor subject comprising 35 CP, combined with another major subject (113 CP). The following requirements apply for the minor:

A specialisation subject must be chosen from the OT, NT, CH, ST, RS, and PT sub-disciplines of Protestant theology. Classical Hebrew is required for OT, Ancient Greek is required for NT, and Latin or Ancient Greek is required for CH (see § 3 paragraph 6).

<b>1. Basic module: Special field (BA-Min 1)</b>	<b>10 CP</b>
Special field preparatory seminar	4 CP
Module examination: Preparatory seminar paper	6 CP

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<b>2. Advanced module specialisation subject (BA-Min 2)</b>	<b>15/10 CP</b>
Special field main seminar	4 CP
Special field introductory lecture	3 CP
Module examination: Lecture examination (written/oral) (3 CP) or main seminar paper (8 CP)	8/3 CP

### **3. Specialisation module (BA-Min 3) 15/10 CP**

Lectures and courses for the specialisation module may be chosen freely from the course offer of the Faculty of Theology.

Lecture(s) and course(s) and module examination(s) must amount to a total of

- 10 CP if the advanced module (BA-Min 2) was completed with 15 CP (main seminar paper), or
- 15 CP if the advanced module (BA-Min 2) was completed with 10 CP (lecture examination).

Credits are awarded in accordance with the module handbook.

## **Appendix 2: Framework Guidelines for the "Cross-disciplinary Skills" component of the Bachelor's degree programme in Protestant theology (50 %)**

The Framework Guidelines are based on the regulations for the Bachelor's degree programmes of the Faculty of Philosophy in both form and content.

### **I. Professional qualification (primarily disciplinary):**

1. Work placement (e.g. museum, excavation, editorial, archaeobotanical, or other placement that provides a professional orientation): **up to 10 CP**; course performance will be assessed on the basis of a detailed placement report
2. Project: **4-10 CP**: Contact time, 1-2 CP; preparation and follow-up, 1-2 CP; course performance 2-6 CP, depending on specific requirements and workload
3. Career-related tutorials or seminars: **3-5 CP**: Contact time, preparation and follow-up, 2 CP; course performance, 1-3 CP, depending on specific requirements
4. Writing Workshop: **3-5 CP**: Contact time, preparation and follow-up, 2 CP; course performance, 1-3 CP, depending on specific requirements
5. Publishing Practice: **3-5 CP**: Contact time, preparation and follow-up, 2 CP; course performance, 1-3 CP, depending on specific requirements
6. Rhetoric: **3-5 CP**: Contact time, preparation and follow-up, 2 CP; course performance, 1-3 CP, depending on specific requirements
7. University introduction to electronic media (e.g. databases, special data processing programmes, PowerPoint presentations, e-learning): **3 CP**: Contact time, preparation and follow-up, 2 CP; course performance, 1 CP
8. Specialised Didactics: **1-5 CP**: courses related to specialised didactics in the chosen subjects: Contact time, preparation and follow-up, 1-2 CP;

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course performance 1-3 CP, depending on specific requirements.

## II. Interdisciplinary Competence:

1. Acquisition of basic interdisciplinary knowledge in cultural sciences, e.g. in the fields of history, art history, mythology, antiquity, religion, media and communication, philosophy, literature studies, ethnology, sociology, psychology, law, economics, and natural sciences: **3-5 CP**: Contact time, preparation and follow-up, 2 CP; course performance, 1-3 CP, depending on specific requirements
2. Interdisciplinary courses based on the profile of the degree programme: **3-5 CP**: Contact time, preparation and follow-up, 2 CP, course performance, 1-3 CP, depending on specific requirements
3. Course series based on the profile of the degree programme, e.g. general studies course, lecture series: **2 CP**: Contact time 1 CP, assessment based on e.g. minutes, thesis, or equivalent 1 CP

## III. Interculturality:

1. Exchange program at a foreign university: for successful completion of a stay at a foreign university, and with documentation of at least 15 CP or ECTS-points in one or both subjects that are being studied, up to **5 additional CP** may be recognised for the acquisition of intercultural competencies, provided that the student submits a detailed report and an evaluation from a supervising professor or a transcript.
2. Additional language acquisition relevant to the professional objective pursued by the student (unless this language is already part of the second major or is a requirement for this degree programme, e.g. Latin): **3-5 CP**: Contact time, preparation and follow-up, 2 CP; course performance, 1-3 CP, depending on specific requirements; a total of **up to 10 CP** of 20 CP from the cross-disciplinary skills range of courses may be recognised for additional language acquisition. This does not apply to language skills that have already been certified in the university entrance qualification.

## IV. Organisational, pedagogical and social competencies:

1. Participation in cross-disciplinary courses, e.g. training programmes of the Department for Key Skills and University Didactics (Abteilung Schlüsselkompetenzen) or those of other university institutions. Upon approval of an institutional representative who is a full-time employee at Heidelberg University, **approx. 3-6 CP**: CP will be awarded based on the actual workload.
2. Participation in courses pertaining to the field of education studies: **1-10 CP**: Contact time/preparation and follow-up, 1-4 CP; course performance, 1-8 CP, depending on the specific requirements of the subject area.

## Appendix 3: “Cross-disciplinary skills” for the Teaching Degree option of the Bachelor’s programme in Protestant theology:

Students who choose the Teaching Degree option as part of the 50% track in order to orient the Bachelor’s degree programme towards a later completion of Master of

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Education leading to a teaching qualification for higher secondary schools (Gymnasium) must begin developing teaching skills during the Bachelor's programme. This entails gaining a total of 20 CP within the cross-disciplinary skills, which can be recognised across subjects/separately (cf. Framework regulations for the Teaching Degree option).

The 20 CP consist of the following:

- Specialised didactics in subject 1 (2 CP)
- Specialised didactics in subject 2 (2 CP)
- Introduction to School Pedagogy/Pedagogical Psychology (6 CP)
- Basic Principles of Education Studies (4 CP)
- Vocational internship (3 weeks) in a school (3 CP)
- Vocational internship (3 weeks) in an educational institution or school (3 CP)