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## Heidelberg University examination and degree programme rules and regulations for the Master's degree programme in Medieval Studies

as of 8 February 2007

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### Section I: General provisions

## § 1 Purpose of the academic programme and examination

- (1) The objective of the Master's degree programme in Medieval Studies is the study of the medieval disciplines within the subjects of History, European Art History, Latin Philology of the Middle Ages and Modern Times, German Philology, Romance Philology, and Jewish Studies, which provides a multi-perspective approach to research into the European Middle Ages. This degree programme emphasises research-oriented study and a broad interdisciplinary approach, as well as the opportunity to pursue a variety of specialisations in particular fields and to become knowledgeable about fundamental Medieval studies and related auxiliary sciences.
- (2) The purpose of the Master of Arts examination is to assess whether students have mastered the interrelationships between the individual disciplines of Medieval studies, are able to apply advanced scientific methods and findings, and are able to work independently, employing scientific principles.
- (3) The requirements for admission to this degree programme are set forth in the Admission Regulations, published separately.

## § 2 Master's degree

After successful completion of the Master's examination, Heidelberg University will award the academic degree of "Master of Arts" (abbreviated to M.A.).

## § 3 Standard period of study, programme structure and range of courses offered

- (1) The standard period of study for the Master's degree programme is four semesters, including examinations and Master's thesis.
- (2) Lectures and courses in the Master's degree programme run for three semesters: The Master's thesis is to be completed within the fourth semester. Successful completion of the Master's degree programme requires a total of 120 credits (CP- credit points) for both compulsory and elective courses.
- (3) The Master's programme is a modular programme. The total of 120 CP is comprised of 90 CP from specialised lectures and courses within the degree programme and 30 CP for the Master's thesis.
- (4) The following language skills are a prerequisite for the Master's degree programme in Medieval Studies:  
Latin (Latin Proficiency Certificate [Latinum] or equivalent), and proof of the following language skills:

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- if Medieval History has been chosen as 1st major subject: knowledge of English and one additional modern foreign language;
- if Medieval Art History has been chosen as 1st major subject: knowledge of two modern foreign languages;
- if German Philology of the Middle Ages has been chosen as 1st major subject:  
knowledge of Middle High German,  
knowledge of English and one additional modern foreign language;
- if Romance Philology has been chosen as 1st major subject:  
knowledge of the Old versions of two Romance languages;
- if Romance Philology of the Middle Ages has been chosen as 2nd major subject:  
knowledge of one Romance language;
- if Jewish Studies has been chosen as 1st major subject:  
knowledge of Hebrew in at least two historical versions (1. modern Hebrew; 2. rabbinical or medieval Hebrew), and knowledge of English and another modern foreign language;
- if Jewish Studies has been chosen as 2nd major subject, evidence of basic knowledge in modern Hebrew must be submitted no later than at the beginning of the 2nd semester.

Documentation of the required language skills must be submitted before attending any courses within the corresponding 1st and 2nd major subject study programmes. This documentation will normally consist of certificates earned in corresponding language courses. In exceptional cases, the examinations board will render a decision on this matter.

- (5) Generally, the language of instruction and examinations is German. Lectures, courses and examinations may be held or taken partially or completely in English. In Romance Philology, they may also be held in the corresponding Romance language.

#### **§ 4 Modules, credits and list of grades**

- (1) A module is a teaching unit, self-contained in terms of both time and content and comprised of various lectures and courses. Modules consist of not only lectures and courses, but also the examination prerequisites necessary for the completion of the module.
- (2) The Master's thesis is regarded as individual module.
- (3) A distinction is made between
- compulsory modules: must be completed by all students
  - compulsory elective modules: students may select these from a limited subject area

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- optional modules: Students may choose freely from the modules offered within the subject areas that make up this degree programme.
- (4) All components within a module must be graded as "sufficient" (4.0) or higher (=sub-module grades) for the complete module to be passed.
- (5) Credits are given for successfully completed modules, including their individual components. One credit (CP) corresponds to a workload of 30 hours.
- (6) A grade report (Transcript of Records) will be issued at the end of each semester, listing all module and sub-module examinations students have passed, including the corresponding credits and grades.

## **§ 5 Examinations board**

- (1) The examinations board, consisting of representatives from the faculties of the subject areas that make up this degree programme, is responsible for the organisation of examinations and the tasks prescribed in these examination rules and regulations. It is made up of two professors, a research assistant representative, and a student, who serves in an advisory capacity. The faculty council appoints the chairperson, the deputy, and the other members of the examinations board for a period of two years each. The student member is appointed for one year. The chairperson and the deputy must be professors.
- (2) The examinations board ensures that the examination rules and regulations are upheld and provides recommendations for further improving the curriculum and the examination rules and regulations. It appoints the examiners and observers involved in examinations. The examinations board may delegate these appointments to its chairperson or to another person authorised by the Institute. The board may be called upon for all questions regarding examinations.
- (3) The chairperson manages the business of the examinations board, prepares and chairs meetings and, in the event of a tie vote, has the deciding vote.
- (4) The examinations board may confer further responsibility on its chairperson, or another person representing the subject area in which the Master's thesis is written, provided this does not violate applicable law. Such a decision may be revoked at any time. The examinations board must be informed on a regular basis about the execution of these tasks.
- (5) Examinations board members have the right to attend examinations.
- (6) Members of the examinations board, examiners, and observers are obligated to maintain professional confidentiality. Members who are not civil servants are sworn to secrecy by the chairperson.

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- (7) The candidate must be informed of negative decisions of the examinations board immediately and in writing; the reasons for the decision must be stipulated and information on the procedure for appeal must be provided.
- (8) The Joint Examination Office provides support to the examinations board and executes its decisions.

## **§ 6 Examiners and observers**

- (1) In general, examinations which are not completed during the course of study may only be carried out by professors, lecturers, associate professors, or research associates who, on the basis of long-standing teaching experience, have been granted the right to conduct examinations. Research assistants, research associates, adjunct lecturers and lecturers with special responsibilities may only be appointed to conduct examinations under exceptional circumstances, when there is not enough qualified faculty personnel available to conduct examinations.
- (2) Observers must have sat the corresponding Master's examination or equivalent.
- (3) The candidate is permitted to make a proposal for examiners for the Master's thesis and the final oral examination; however, this does not constitute entitlement to be examined by a particular examiner.
- (4) The chairperson of the examinations board ensures that candidates are given sufficient advance notice of examiners' names.

## **§ 7 Recognition of study periods, course credits and examination results**

- (1) Study periods, course credits and examination results obtained in degree programmes at German universities or at a comparable institution of higher education will be recognised, provided there is equivalence. Equivalence will be recognised if the majority of the periods of study, course credits and examination results obtained correspond, in terms of their content, scope and requirements, to the Master's programme in Medieval Studies at Heidelberg University. Programmes will not be compared schematically, but rather will be considered and assessed in their entirety.
- (2) When recognising periods of study, as well as course credits and examination results obtained outside the Federal Republic of Germany, Equivalency Agreements and agreements between partner universities approved by the Conference of German Ministers of Education (Kultusministerkonferenz, KMK) and German Rectors' Conference (Hochschulrektorenkonferenz, HRK) must be taken into account.

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- (3) For examination prerequisites completed and results obtained at state-recognised universities of cooperative education and distance learning institutions, paragraph 1 applies accordingly.
- (4) If examination prerequisites and results are recognised, then, provided that the grading systems are similar, grades will be transferred and used, following the rules in these examination rules and regulations, to calculate the overall grade. If grading systems are not comparable, examination prerequisites and results will be graded as "passed". This recognition may be indicated on the certificate.
- (5) The examinations board renders decisions in the matters outlined in paragraphs 1 to 4. Students must submit all documents necessary for recognition.
- (6) If a student requests recognition of more than half of all course credits, the final oral examination, or the Master's thesis, then recognition of individual portions of the Master's examination may be denied.
- (7) Courses and examinations that were already taken as a part of the Bachelor's programme will not be recognised. The same applies for other degree programmes that may have been prerequisites for admission to this Master's programme. Should the programme rules and regulations require a course to be taken a second time, it may be possible to earn credit for the repeated course. Approval must be granted by the examinations board.

## **§ 8 Unexcused absence, withdrawal, exceeding of deadlines and deception**

- (1) An examination is graded as "failed" (5.0), if a candidate fails to appear and is unable to provide a valid reason for his or her absence, or, if the candidate withdraws after the examination has started. The same applies if the candidate fails to provide a written examination by the established deadline, unless the candidate is not at fault for the deadline being exceeded.
- (2) Reasons for withdrawal or absence must be plausible and must immediately be submitted in writing to the examinations board. If the candidate, or a child for whom the candidate is generally the sole caregiver, is ill, a medical certificate must be provided. In the event of doubt, a medical certificate from a designated physician may be required. If the reasons stated are accepted, a new examination appointment will be scheduled. In this case, examination results that are already available will be taken into account.
- (3) When deciding whether the candidate is at fault for exceeding a deadline for registration or taking an examination, the examinations board must respect the provisions stated in the Maternity Protection Act and the legal regulations concerning parental leave, and allow candidates to make appropriate use of these provisions.

- (4) If the candidate tries to influence the examination results through deception or by using unauthorised aids, the examination will be graded as "failed" (5.0). If candidates disrupt the proper course of the examination, they may be excluded from taking further part in the examination by the examiner or examination supervisor, in which case the examination result will be graded as "failed" (5.0). In extreme cases, the examinations board may exclude the candidate from all further examinations.
- (5) With regard to paragraph 4, sentences 1 and 2, within a period of one week, the candidate may request that the decision be validated by the examinations board. The candidate must be informed of negative decisions immediately and in writing; the reasons for the decision must be stipulated and information on the procedure for appeal must be provided.

## **§ 9 Types of examinations completed during the course of study**

- (1) Examinations completed during the course of study are:
1. oral examinations
  2. written examination components
- (2) If candidates provide a medical certificate that plausibly proves that they are not able to take examinations in the form prescribed, whether completely or partially, due to permanent or chronic health problems, the examinations board may allow them to take an equivalent examination. The same applies for other course requirements.

## **§ 10 Oral examinations completed during the course of study**

- (1) In oral examinations, candidates should be able to prove that they are able to identify interrelationships within the examination subject matter and relate specified problems to these interrelationships. Additionally, the purpose of the oral examination is to assess whether the candidate has adequate basic knowledge of the field of study.
- (2) An oral examination lasts between 15 and 60 minutes.

## **§ 11 Written examinations completed during the course of study**

- (1) In written examinations, candidates should be able to prove that they are able to recognise problems related to the respective subject and develop solutions for them, using subject-specific methods and within limited time and resources.
- (2) A written examination lasts between 60 and 120 minutes. Multiple choice

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questions are permitted.

- (3) If a written examination component is taken as a term paper, candidates must assure that they are the authors of their work and have used no sources or aids other than those indicated.
- (4) The evaluation period for written examinations should not exceed four weeks.

## § 12 Assessment of examinations

- (1) Grades for the individual examination components are determined by the respective examiners. The following grades must be used for assessment of examinations:

1 = very good	= an outstanding performance;
2 = good	= a performance which is substantially above average requirements;
3 = satisfactory	= a performance which fulfils average requirements;
4 = sufficient	= a performance which, despite deficiencies, still meets the requirements;
5 = failed	= a performance which, due to considerable deficiencies, does not meet the requirements.

For more detailed assessment of examination performance, grades may be further differentiated by increasing or decreasing the individual grades by 0.3; however, the grade 0.7 and incremental grades above 4.0 may not be used.

- (2) The final module grade is calculated on the basis of the unrounded values of module examination components corresponding to the number of credits. If a final examination is to be completed within a module, the grade from this final module examination constitutes the grade for this module.

- (3) Grading for the final module grade, and the overall Master's examination grade is as follows:

for an average up to and including 1.5	very good
average of between 1.6 and up to/including 2.5	good
average of between 2.6 and up to/including 3.5	satisfactory
average of between 3.6 and up to/including 4.0	sufficient

- (4) When calculating final module grades and the overall examination grade, only the first decimal after the point is taken into account, without rounding. The overall grade for the Master's grade is calculated in accordance with § 18

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paragraph 2.

- (5) In addition to the German-system grades, students who have passed the examinations will also be awarded a letter grade according to the following scale:

A	top 10 %
B	the subsequent 25 %
C	the subsequent 30 %
D	the subsequent 25 %
E	the subsequent 10 %

The letter grades are calculated based on the examination results of the total graduating class, as well as the graduating classes from two or more previous years, depending on the number of students in the current graduating class. For degree grades, the ECTS grade must be added. For individual modules, the ECTS grade may be listed when possible and necessary.

## **Section II: Master's examination**

### **§ 13 Master's examination admission requirements**

- (1) Admission to the individual examinations for the Master's examination will only be authorised for those who:
1. are enrolled in the Master's degree programme in Medieval Studies at Heidelberg University,
  2. have not lost their entitlement to take the final examinations in the Master's degree programme in Medieval Studies.
- (2) The following certificates must be provided for admission to the Master's thesis:
1. successful completion of the courses and lectures set forth in Appendix 1, comprising the total of credits set forth in § 3,
  2. proof the required language skills, as set forth in the Admission Regulations.

### **§ 14 Master's examination admission procedure**

- (1) The application for admission to the examination must be made in writing, addressed to the chairperson of the examinations board. The application must include the following documents:
1. evidence of fulfilment of the admission requirements in accordance with § 13 paragraph 1,
  2. declarations from candidates, stating whether they have previously failed

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a Master's examination in the Medieval Studies Master's programme, or whether they are currently undergoing an examination procedure in such a programme.

- (2) If candidates are unable to provide such evidence, the examinations board may allow other documents of proof to be accepted.
- (3) The application is the basis for the examinations board's decision as to whether the candidate may be admitted to the examination. Denials must be made in writing, stating the reasons and providing information on the procedure for appeal.
- (4) The application for admission to the examination may only be denied if:
  1. conditions are not fulfilled in accordance with § 13 paragraph 1, or
  2. documents set forth in paragraph 1 are not complete, and have not been completed upon request, or
  3. candidates have failed their final attempt at the Master's examination in Medieval Studies or have lost the entitlement to take the final examinations, or
  4. the candidate is currently undergoing examination procedures in such a degree programme.

## **§ 15 Scope and nature of the Master's examination**

- (1) The Master's examination consists of:
  1. successful completion of the examinations for the modules and courses set forth in Appendix 1,
  2. the Master's thesis.
- (2) The examinations referred to in paragraph 1, no. 1 are taken as an integrated part of their respective lectures or courses. They may be in written or oral form. The lecturer responsible for a lecture or course determines the nature and duration of the integrated examinations and provides this information no later than the beginning of the lecture or course.
- (3) The components of the Master's examination must be taken in the following order:

examinations completed during the course of study (paragraph 1, no. 1)  
the Master's thesis (paragraph 1, no. 3).
- (4) § 9, paragraph 2 applies accordingly.

**§ 16 Master's thesis**

- (1) The purpose of the Master's thesis is for candidates to prove that they are able to work independently, within a given period of time and using academic methods, to address a problem from the field of Medieval Studies.
- (2) In accordance with § 6, paragraph 1, sentence 1, the Master's thesis may be assigned and supervised by any authorised examiner from the faculties of the subject areas that make up the degree programme in Medieval Studies. The assignment and supervision of a qualified examiner from another department at Heidelberg University requires the prior consent of the examinations board. Upon prior consent of the examinations board, the Master's thesis may be completed at an institution outside Heidelberg university; provided it is supervised by an examiner entitled as set forth in sentence 1.
- (3) In accordance with § 15, paragraph 1, number 1, the candidate must begin work on the Master's thesis no later than two weeks after the successful completion of the last examination completed during the course of study, or must have by that time submitted an application to the chairperson of the examinations board for the assignment of a topic. If this deadline is not met, the Master's thesis will be graded as "failed" (5.0), unless the candidate is not at fault for the deadline being exceeded.
- (4) The topic of the Master's thesis will be determined by the thesis supervisor. If an application for assignment of a topic is submitted, the chairperson of the examinations board will ensure that the candidate receives a topic for the Master's thesis in timely fashion. The candidate is permitted to propose topics; however, this does not constitute entitlement to a particular topic. The thesis topic will be assigned by the chairperson of the examinations board; the date of assignment must be recorded.
- (5) The deadline for submission of the thesis is five months following assignment of the topic. In exceptional cases, the examinations board, in consultation with the supervisor, may extend this deadline by up to two months. If the deadline is not met, the Master's thesis will be graded as "failed" (5.0), unless the candidate is not at fault for the deadline being exceeded.
- (6) The topic, task and scope of the Master's thesis must be limited in such a way that the candidate should be able to complete the thesis within the given time frame. The topic may only be rejected once, and only within the first month after the date of assignment.
- (7) Generally, the Master's thesis is to be written in German. However, in Romance Philology, the Master's thesis may also be written in the language which has been studied. Upon approval of the examinations board, the thesis may also be written in other languages.

## § 17 Submission and assessment of Master's thesis

- (1) Three copies of the Master's thesis must be submitted to the examinations board before the established deadline; the submission date must be recorded. The thesis must contain a summary.
- (2) When submitting a Master's thesis, candidates must certify in writing that they are the authors of their work and have used no sources or aids other than those indicated.
- (3) The Master's thesis will be assessed by two examiners, one of whom must be a professor. The first examiner will be the thesis supervisor. The second examiner will be appointed by the examinations board. The candidate is permitted to make a proposal; however, this does not constitute entitlement to be examined by a particular examiner. The evaluation period should not exceed six weeks.
- (4) The grade is calculated as the mean of both evaluations; § 12 applies accordingly. If the grades differ by more than one grade point, the examinations board will determine the Master's thesis grade after consulting both examiners. In such cases, a third examiner may be consulted.

## § 18 Passing the examination and overall grade

- (1) The Master's examination is passed when all examination components as set forth in § 15, paragraph 1 have been graded as "sufficient" (4.0) or higher.
- (2) For the calculation of the overall grade in accordance with § 12, paragraph 3, the numerical values of the module grades in accordance with § 12, paragraph 3 are added together and weighted according to the number of credit points earned.

## § 19 Retaking an examination and deadlines

- (1) If examinations are not passed, or are not considered to have been passed, they may be retaken once. This includes failed examinations at other universities. A second re-examination is permitted only under exceptional circumstances and only for a maximum of two examinations completed during the course of study. Approval must be granted by the examinations board. A second re-examination is not permitted for the Master's thesis.
- (2) Retaking an examination that has been graded as passed is not permitted.
- (3) Failed examinations must be retaken no later than during the following semester. If candidates fail to meet this deadline, they will lose entitlement to

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take this examination, unless they are not responsible for the deadline being exceeded.

- (4) If a compulsory module examination is failed on the final attempt, the candidate will be dismissed from the academic programme. Failure of compulsory elective modules and optional modules may be offset by the successful completion of a different module.

## **§ 20 Master's diploma and certificate**

- (1) Once the Master's examination is passed, a diploma will be issued within four weeks. This will list all individual modules with their respective grades (graded in accordance with § 12, paragraph 3, and numerical value) and credits, as well as the grade and topic of the Master's thesis, and the overall grade of the Master's examinations. The diploma will be dated with the date of the last examination component. It must be signed by the dean of the faculty of the 1st major subject and the chairperson of the examinations board.
- (2) A "Diploma Supplement" in German and English is also provided, containing additional information about the course content and period of study. The content complies with the "European Diploma Supplement Model".
- (3) A bilingual Master's certificate in German and English is issued with the diploma, bearing the same date as the diploma. It certifies the conferment of the academic degree "Master of Arts". The certificate will be signed by the dean of the faculty of the 1st major and the chairperson of the examinations board and will bear the university seal.
- (4) If the Master's examination is failed at the final attempt or is considered not to have been passed, the chairperson will issue a written notification, providing information on the procedure for appeal. A certificate will be issued upon request, and upon presentation of documentation of proof and de-registration certificate, listing passed examinations and their grades, missing examinations required for obtaining the master's degree, and a statement that, on the final attempt, the master's examination has not been passed.

## **Section III: Final provisions**

### **§ 21 Invalidity of examinations**

- (1) If a candidate has cheated on an examination and this is not discovered until after the diploma has been issued, the examinations board may correct the examination results that were affected by the deception and may declare the examination to be partially or completely failed.

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- (2) If the requirements for admission to the examination were not fulfilled, but without any intent on the candidate's part to deceive, and this is not discovered until after the diploma has been issued, the passed examination will be considered to compensate for this shortcoming. If the candidate intentionally gained admission to the examination through deceit, the examinations board will make a decision on the matter.
- (3) Before a decision is made, the candidate will be given the opportunity to provide an explanation.
- (4) Fraudulent examination diplomas will be confiscated and, if necessary, a new diploma will be issued. If the examination has been graded as "failed" due to cheating or deception, the Master's certificate will be confiscated along with the fraudulent examination diploma. The statute of limitations for rendering a decision such as described in paragraph 1 and paragraph 2, sentence 2, is five years from the date on the examination diploma.

## **§ 22 Access to examination documents**

After the examination procedure has been completed, the candidate has the right to request access to examination documents within a reasonable period of time. Requests must be made in writing and within a period of up to one year after the examination process. The chairperson of the examinations board will decide when and where such access will be given.

## **§ 23 Coming into force**

These examination rules and regulations come into force on 1 October 2007.

## Appendix 1: Modules, lectures and courses of the Master's degree programme

### Preliminary remarks and explanations

1. **Admission** to this degree programme **requires** an above-average GPA (grade-point average) in a Bachelor's degree programme with a minimum of a 50% major in one of the subject areas that make up the Master's degree programme in Medieval studies, including coursework in medieval studies. The details are stipulated in the Admission Regulations.

Additionally, the following language skills are a prerequisite for the Master's degree programme in Medieval Studies:

- Latin (Latin Proficiency Certificate [Latinum] or equivalent), and
  - if Medieval History has been chosen as 1st major subject:  
knowledge of English and one additional modern-day foreign language;
  - if Medieval Art History has been chosen as 1st major subject:  
knowledge of two modern foreign languages;
  - if German Philology of the Middle Ages has been chosen as 1st major subject:  
knowledge of Middle High German,  
knowledge of English and one additional modern-day foreign language;
  - if Romance Philology has been chosen as 1st major subject:  
knowledge of the Old versions of two Romance languages;
- if Romance Philology of the Middle Ages has been chosen as 2nd major subject:  
knowledge of one Romance language;
- if Jewish Studies has been chosen as 1st major subject:  
knowledge of Hebrew in at least two historical versions (1. modern Hebrew; 2. rabbinical or medieval Hebrew),  
knowledge of English and one additional modern-day foreign language;
- if Jewish Studies has been chosen as 2nd major subject, evidence of basic knowledge in modern Hebrew must be submitted no later than at the beginning of the 2nd semester.

For students holding a university entrance qualification obtained abroad, exceptions to these regulations may be applicable; any such decision will be made by the examinations board.

2. This **degree programme may be begun** in the winter semester.
3. 30 CP must be earned in lectures and courses in the subject chosen as **1st major subject**, following the rules and regulations set forth for that subject. This 1st major subject must also be the basis for the topic of the **Master's thesis** (30 CP).
4. 20 CP must be earned in a **2nd major subject** within the degree programme, which must differ from the 1st major subject. These credits

must be earned in accordance with the rules and regulations of the corresponding subject.

5. 10 CP must be earned in lectures and courses in **“basic sciences”**. These will be chosen from the canon of lectures and courses oriented at basic sciences that are offered within the subject areas that make up this degree programme. 5 of these 10 CP must be earned in Middle Latin Philology.
6. An additional 30 CP must be earned through electives from the **area of “Interdisciplinary Competencies”**.
  - a. 10 CP must be earned from lectures and courses from this area, in a minimum of two further subjects that make up this degree programme and which have not already been chosen as a 1st or 2nd major;
  - b. depending on the subject, an additional 10 CP may be earned in lectures and courses in the 2nd major subject, following the rules and regulations of the corresponding subject. Students who have taken the Pictorial Arts module as a part of a 2nd major in Medieval Art History will take further lectures and courses within the subject of Art of Construction, and vice versa;
  - c. A maximum of 10 CP may be earned from lectures and courses in the medieval-oriented modules of other subjects that do not make up this degree programme (primarily, Musicology, Religious Studies, Philosophy, English Philology, Theology, and History of Law).
7. The scope of the **Master's thesis** may not exceed 150,000 characters, without spaces (including footnotes, but excluding attachments [editions, pictures, maps etc.] and bibliography). (This corresponds to approx. 65 pages, with each word comprising an average of 6 characters and each page containing approx. 2,300 characters, and with a total word count of approx. 25,000). This limit may only be exceeded with prior approval from the thesis supervisor. Five months are allotted for preparation of the thesis.

## **Basic structure**

**1st major subject: 30**

**CP**

**dependent on the individual  
discipline**

**2nd major subject:**

**20 CP**

**dependent on the  
individual discipline**

**Basic Sciences: 10 CP**

- 1 module comprising 5 CP from the area of Middle Latin Philology
- 1 module comprising 5 CP from the course offerings in basic sciences

**Electives:**

**Interdisciplinary  
Competencies**

**30 CP**

Including:

- a minimum of 10 CP that must be earned in at least two further subjects that make up this degree programme and that have not been chosen as a 1st or 2nd major subject;
- a maximum of 10 CP that may be earned in the 2nd major subject;
- a maximum of 10 CP that may be earned in the medieval-oriented lectures and courses offered in subjects that do not make up this degree programme (primarily, History of Law, Musicology, Theology, Religious Studies, Philosophy, and English Philology)

## Basic Sciences (10 CP)

Module	Recommended semester	Lectures and Courses	Type of course assessment	CP
Reading and Interpretation of Middle Latin Texts 5 CP Compulsory module	1st (–2nd) Semester	Exercise	Regular and active participation (1), preparation and follow-up (1) Minor oral or written assignment (1), oral examination (approx. 15 minutes) Written examination (120 minutes), term paper or project (2)	5 CP
Latin Palaeography of the High and Late Middle Ages 5 CP Compulsory elective module	1st–2nd Semester	Tutorial	Regular and active participation (1), preparation and follow-up (1) Minor oral or written assignment (1), oral examination (approx. 15 minutes) Written examination (120 minutes), term paper or project (2)	5 CP
Historical Basic Sciences Diplomacy <i>or</i> Palaeography <i>or</i> Chronology <i>or</i> Genealogy <i>or</i> Heraldry <i>or</i> Sphragistics <i>or</i> Numismatics <i>or</i> Epigraphy <i>or</i> Archival Science <i>or</i> Museology <i>or</i> Editorial Techniques <i>or</i> Historical Geography 5 CP Compulsory elective module	1st–2nd Semester	Exercise	Regular and active participation (1), preparation and follow-up (1) Minor oral or written assignment (1), oral examination (approx. 15 minutes), written examination (120 minutes), term paper or project (2)	5 CP

Module	Recommended semester	Lectures and Courses	Type of course assessment	CP
Basic Sciences of Art Historical Medieval Studies Museology <i>or</i> Architecture and Survey of Buildings <i>or</i> Codicology <i>or</i> Restoration and Conservation <i>or</i> Preservation of Monuments 5 CP Compulsory elective module	1st–2nd Semester	Exercise	Regular and active participation (1), preparation and follow-up (1) Minor oral or written assignment (1), oral examination (approx. 15 minutes), written examination (120 minutes), term paper or project (2)	5 CP
Basic Sciences of German Medieval Studies (Palaeography and Codicology) 5 CP Compulsory elective module	1st–2nd Semester	Exercise	Regular and active participation (1), preparation and follow-up (1), Minor oral or written assignment (1), oral examination (approx. 30 minutes), written examination (120 minutes), term paper or project (2)	5 CP
Romance Lexicography and Lexicology 5 CP Compulsory elective module	1st–2nd Semester	Advanced Seminar Romance Lexicography and Lexicology	Regular and active participation (1), preparation and follow-up (1), short presentation (1) Term paper (2)	5 CP
Textual criticism and Editorial Techniques 5 CP Compulsory elective module	2nd–3rd Semester	Advanced Seminar Textual criticism and Editorial Techniques	Regular and active participation (1), preparation and follow-up (1), short presentation (1), Term paper (2)	5 CP

Module	Recom. semester	Lectures and Courses	Type of course assessment	CP
Basic Principles and Sciences of Jewish Studies <i>Palaeography or Codicology or Epigraphy or Iconography or Heritage Sciences or Archival Science or Museology or Editorial Techniques</i> 5 CP Compulsory elective module	1st–2nd Semester	Exercise	Regular and active participation (1), preparation and follow-up (1) Minor oral or written assignment (1), oral examination (approx. 15 minutes), written examination (120 minutes), term paper or project (2)	5 CP

## 1st major subject: Medieval History (30 CP)

Module	Recommended semester	Lectures and Courses	Type of course assessment	CP
Basic Module 10 CP Compulsory elective module	1st (–2nd) Semester	Lecture / Reading list	regular and active participation (1), preparation and follow-up (1), study of a mandatory literary canon (1), oral examination (approx. 15 minutes) or written examination (120 minutes) (2)	5 CP
		Exercise (topic/ source-related <i>or</i> targeted to the basic sciences) <i>or</i> (reduced) Advanced Seminar	regular and active participation (1), preparation and follow-up (1), minor oral or written assignment (1), oral examination (approx. 15 minutes), written examination (120 minutes) or term paper (2)	5 CP
			regular and active participation (1) preparation and follow-up (1), oral presentation with written documentation (3)	(5 CP)
Intensive Module 10 CP Compulsory elective module	(1st–)2nd Semester	Advanced Seminar	Regular and active participation (1), preparation and follow-up (1), oral presentation (2) Term paper (6)	10 CP
Excursion Module 2 CP Compulsory elective module	(2nd–)3rd Semester	Excursion(s)	Active participation in two field trips of at least one day in length or in one trip of at least two days duration & a minor oral or written assignment for each (1)	2 CP
Final Module / Specialisation Module 8 CP Compulsory elective module	3rd Semester	Research Colloquium	Regular and active participation (1), preparation and follow-up (1) Oral presentation & essay based on the research bibliography (3)	5 CP
		Lecture / Reading list	Regular and active participation (1), preparation and follow-up (1) Study of a Mandatory Literary Canon (1)	3 CP

## 2nd major subject: Medieval History (20 CP)

Module	Recommended semester	Lectures and Courses	Type of course assessment	CP
Basic Module 10 CP Compulsory elective module	1st (-2nd) Semester	Lecture / Reading list	Regular and active participation (1), preparation and follow-up (1) Study of a mandatory literary canon (1), oral examination (approx. 15 minutes) or written examination (120 minutes) (2)	5 CP
		Exercise (topic/ source-related <i>or</i> targeted to the basic sciences) <i>or</i> (reduced) Advanced Seminar	Regular and active participation (1), preparation and follow-up (1), Minor oral or written assignment (1), oral examination (approx. 15 minutes), written examination (120 minutes) or term paper (2)	5 CP
			regular and active participation (1) preparation and follow-up (1), oral presentation with written documentation (3)	(5 CP)
Intensive Module 10 CP Compulsory elective module	2nd-3rd Semester	Advanced Seminar	Regular and active participation (1), preparation and follow-up (1), oral presentation (2) Term paper (6)	10 CP

## 1st major subject: Medieval Art History (30 CP)

Module	Recommended semester	Lectures and Courses	Type of course assessment	CP
Medieval Pictorial Arts 10 CP Compulsory elective module	1st–3rd Semester	Lecture / Reading list	regular and active participation (2), preparation and follow-up (1), study of a mandatory literary canon (15), oral examination (approx. 15 minutes) or written examination (120 minutes) (2)	5 CP
		Advanced Seminar	Regular and active participation (1), preparation and follow-up (1), oral presentation (1) Term paper (2)	5 CP
Medieval Architecture 10 CP Compulsory elective module	1st–3rd Semester	Lecture	regular and active participation (2), preparation and follow-up (1), study of a mandatory literary canon (15), oral examination (approx. 15 minutes) or written examination (120 minutes) (2)	5 CP
		Advanced Seminar	Regular and active participation (1), preparation and follow-up (1), oral presentation (1) Term paper (2)	5 CP
Art History in Practice 10 CP Compulsory elective module	2nd–3rd Semester	Practical Exercise	Regular and active participation (1), preparation and follow-up (1) minor oral or written assignment (1), oral examination (approx. 15 minutes), written examination (120 minutes), term paper or project (2)	5 CP
		4-day excursion	Active participation (2) Oral presentation (2) Written assignment (1)	5 CP

## 2nd major subject: Medieval Art History (20 CP)

Module	Recommended semester	Lectures and Courses	Type of course assessment	CP
Medieval Pictorial Arts <i>or, alternatively:</i> Medieval Architecture  10 CP Compulsory elective module	1st–3rd Semester	Lecture / Reading list   Advanced Seminar	regular and active participation (2), preparation and follow-up (1), study of a mandatory literary canon (15), oral examination (approx. 15 minutes) or written examination (120 minutes) (2)  Regular and active participation (1), preparation and follow-up (1), oral presentation (1) Term paper (2)	5 CP   5 CP
Art History in Practice 10 CP Compulsory elective module	2nd–3rd Semester	Practical Exercise   4-day excursion	Regular and active participation (1), preparation and follow-up (1) minor oral or written assignment (1), oral examination (approx. 15 minutes), written examination (120 minutes), term paper or project (2)  Active participation (2) Oral presentation (2) Written assignment (1)	5 CP   5 CP

## 1st major subject: German Philology (Medieval) (30 CP)

Module	Recom. semester	Lectures and Courses	Type of course assessment	CP
Basic Module 10 CP Compulsory elective module	1st (-2nd) Semester	Exercise (text reading, textual criticism, editorial techniques, another Germanic or German language version)	Regular and active participation (1), preparation and follow-up (1), Minor oral or written assignment (1), oral examination (approx. 30 minutes), written examination (120 minutes), term paper or project (2)	5 CP
		Lecture I with reading list (Courtly Lyrics or Courtly Epics or Historical and Heroic Epics or Didactic Epics and Short Epics or Drama)	Regular and active participation (1), preparation and follow-up (1), Study of a mandatory literary canon (1), oral examination (approx. 15 minutes) or written examination (120 minutes) (2)	5 CP
Intensive Module 10 CP Compulsory elective module	(1st-)2nd Semester	Advanced Seminar (Courtly Lyrics or Courtly Epics or Historical and Heroic Epics or Didactic Epics and Short Epics or Drama: may be freely chosen from the courses being offered)	Regular and active participation (1), preparation and follow-up (1), oral presentation (1), Term paper (2)	5 CP
		Lecture II with reading list (Courtly Lyrics or Courtly Epics or Historical and Heroic Epics or Didactic Epics and Short Epics or Drama; selected from the courses being offered - may not be the same as the area chosen for the first lecture)	Regular and active participation (1), preparation and follow-up (1), Study of a mandatory literary canon (1), oral examination (approx. 15 minutes) or written examination (120 minutes) (2)	5 CP
Final Module 10 CP Compulsory elective module	3rd Semester	Research Colloquium (discussion of new contributions to the field and selection of Master's thesis topic)	Regular and active participation (1), preparation and follow-up (1), oral presentation (2), Essay based on the research bibliography (6)	10 CP

## 2nd major subject: German Philology (Medieval) (20 CP)

Module	Recommended semester	Lectures and Courses	Type of course assessment	CP
Basic Module 10 CP Compulsory elective module	1st (–2nd) Semester	Exercise (text reading, textual criticism, editorial techniques, another Germanic or German language version)	Regular and active participation (1), preparation and follow-up (1), Minor oral or written assignment (1), oral examination (approx. 30 minutes), written examination (120 minutes), term paper or project (2)	5 CP
		Lecture I with reading list (Courtly Lyrics or Courtly Epics or Historical and Heroic Epics or Didactic Epics and Short Epics or Drama)	Regular and active participation (1), preparation and follow-up (1), Study of a mandatory literary canon (1), oral examination (approx. 15 minutes) or written examination (120 minutes) (2)	5 CP
Intensive Module 10 CP Compulsory elective module	(1st–)2nd Semester	Advanced Seminar (Courtly Lyrics or Courtly Epics or Historical and Heroic Epics or Didactic Epics and Short Epics or Drama: may be freely chosen from the courses being offered)	Regular and active participation (1), preparation and follow-up (1), oral presentation (1), Term paper (2)	5 CP
		Lecture II with reading list (Courtly Lyrics or Courtly Epics or Historical and Heroic Epics or Didactic Epics and Short Epics or Drama; selected from the courses being offered - may not be the same as the area chosen for the first lecture)	Regular and active participation (1), preparation and follow-up (1), Study of a mandatory literary canon (1), oral examination (approx. 15 minutes) or written examination (120 minutes) (2)	5 CP

## 1st major subject: Romance Philology of the Middle Ages (30 CP)

Module	Recommended semester	Lectures and Courses	Type of course assessment	CP
Linguistic History of the French/Spanish/Italian Middle Ages (alternative) 5 CP Compulsory elective module	1st(–2nd) Semester	Advanced seminar: Linguistic History of French/ Spanish/ Italian Middle Ages (alternative)	Regular and active participation (1), preparation and follow-up (1), short presentation (1), Term paper (2)	5 CP
Introduction to Old French/ Old Spanish/ Old Italian/ Old Occitan/ Old Catalan (alternative) 5 CP Compulsory elective module	1st(–2nd) Semester	Exercise Introduction to Old French/ Old Spanish/ Old Italian/ Old Occitan/ Old Catalan (alternative)	Regular and active participation (1), preparation and follow-up (1), oral presentation (1), Written examination (120 minutes) (2)	5 CP
Linguistic History of the Latin and Romanesque Middle Ages I 5 CP Compulsory elective module	(1st)–2nd Semester	Lecture: Linguistic History of the Latin and Romanesque Middle Ages I	Regular and active participation (1), preparation and follow-up (1), Study of a mandatory literary canon (1), oral examination (approx. 15 minutes)	5 CP
History of Transmission 5 CP Compulsory elective module	(1st)–2nd Semester	Advanced seminar: History of Transmission	Regular and active participation (1), preparation and follow-up (1), short presentation (1), Term paper (2)	5 CP
Linguistic History of the Latin and Romanesque Middle Ages II 5 CP Compulsory elective module	(2nd)–3rd Semester	Advanced seminar: Linguistic History of the Latin and Romanesque Middle Ages II	Regular and active participation (1), preparation and follow-up (1), short presentation (1), Term paper (2)	5 CP

Module	Recommended semester	Lectures and Courses	Type of course assessment	CP
Linguistic History of the French/Spanish/Italian Middle Ages (alternative) 5 CP Compulsory elective module	1st(–2nd) Semester	Advanced seminar: Linguistic History of French/ Spanish/ Italian Middle Ages (alternative)	Regular and active participation (1), preparation and follow-up (1), short presentation (1), Term paper (2)	5 CP
Textual criticism and Editorial Techniques 5 CP Compulsory elective module	(2nd)–3rd Semester	Advanced Seminar Textual criticism and Editorial Techniques	Regular and active participation (1), preparation and follow-up (1), short presentation (1), Term paper (2)	5 CP

## 2nd major subject: Romance Philology of the Middle Ages (20 CP)

Module	Recommended semester	Lectures and Courses	Type of course assessment	CP
Linguistic History of the French/ Spanish/ Italian Middle Ages (alternative) 5 CP Compulsory elective module	1st(–2nd) Semester	Advanced seminar: Linguistic History of French/ Spanish/ Italian Middle Ages (alternative)	Regular and active participation (1), preparation and follow-up (1), short presentation (1), Term paper (2)	5 CP
Introduction to Old French/ Old Spanish/ Old Italian/ Old Occitan/ Old Catalan (alternative) 5 CP Compulsory elective module	1st(–2nd) Semester	Exercise Introduction to Old French/ Old Spanish/ Old Italian/ Old Occitan/ Old Catalan (alternative)	Regular and active participation (1), preparation and follow-up (1), oral presentation (1), Written examination (120 minutes) (2)	5 CP

Module	Recommended semester	Lectures and Courses	Type of course assessment	CP
Linguistic History of the French/ Spanish/ Italian Middle Ages (alternative) 5 CP Compulsory elective module	1st(–2nd) Semester	Advanced seminar: Linguistic History of French/ Spanish/ Italian Middle Ages (alternative)	Regular and active participation (1), preparation and follow-up (1), short presentation (1), Term paper (2)	5 CP
Linguistic History of the Latin and Romanesque Middle Ages I 5 CP Compulsory elective module	(1st)–2nd Semester	Lecture: Linguistic History of the Latin and Romanesque Middle Ages I	Regular and active participation (1), preparation and follow-up (1), Study of a mandatory literary canon (1), oral examination (approx. 15 minutes)	5 CP
Textual Criticism and Editorial Techniques 5 CP Compulsory elective module	(1st)–2nd Semester	Advanced Seminar Textual Criticism and Editorial Techniques	Regular and active participation (1), preparation and follow-up (1), short presentation (1), Term paper (2)	5 CP

## 1st major subject: Jewish Studies (30 CP)

The lectures, courses and modules listed may be chosen from the following subjects:

- a. Medieval Theology and Text Interpretation
- b. Rabbinic Law (Middle Ages)
- c. Jewish Art and Culture (Middle Ages)
- d. Jewish Cultural History (Middle Ages)
- e. Jewish Philosophy and Intellectual History (Middle Ages)

Module	Recommended semester	Lectures and Courses	Type of course assessment	CP
Basic module: "Jewish Studies" 10 CP Compulsory elective module	1st (-2nd) Semester	Exercise	regular and active participation (1), preparation and follow-up (1), minor oral or written assignment (1), oral examination (approx. 15 minutes), written examination (120 minutes) or term paper (2)	5 CP
		Exercise	regular and active participation (1), preparation and follow-up (1), minor oral or written assignment (1), oral examination (approx. 15 minutes), written examination (120 minutes) or term paper (2)	5 CP
		<i>or</i> Lecture	regular and active participation (1), preparation and follow-up (1), study of a mandatory literary canon (1), oral examination (approx. 15 minutes) or written examination (120 minutes) (2)	(5 CP)
Intensive Module 10 CP Compulsory elective module	(1st-)2nd Semester	1 Advanced Seminar	Regular and active participation (1), preparation and follow-up (1), oral presentation (2) Term paper (6)	10 CP

Module	Recommended semester	Lectures and Courses	Type of course assessment	CP
Basic module: "Jewish Studies" 10 CP Compulsory elective module	1st (-2nd) Semester	Exercise	regular and active participation (1), preparation and follow-up (1), minor oral or written assignment (1), oral examination (approx. 15 minutes), written examination (120 minutes) or term paper (2)	5 CP
		Exercise	regular and active participation (1), preparation and follow-up (1), minor oral or written assignment (1), oral examination (approx. 15 minutes), written examination (120 minutes) or term paper (2)	5 CP
		<i>or</i> Lecture	regular and active participation (1), preparation and follow-up (1), study of a mandatory literary canon (1), oral examination (approx. 15 minutes) or written examination (120 minutes) (2)	(5 CP)
Final Module / Specialisation Module 10 CP Compulsory elective module	3rd Semester	Research Colloquium	Regular and active participation (1), preparation and follow-up (1) Oral presentation & essay based on the research bibliography (3)	5 CP
		Lecture	Regular and active participation (1), preparation and follow-up (1) Study of a mandatory literary canon (1), oral examination (approx. 15 minutes) <i>or</i> written examination (120 minutes) <i>or</i> participation in a practical tutorial (2).	5 CP

## 2nd major subject: Jewish Studies (20 CP)

The lectures, courses and modules listed may be chosen from the following subjects:

- a. Medieval Theology and Text Interpretation
- b. Rabbinic Law (Middle Ages)
- b. Jewish Art and Culture (Middle Ages)
- c. Jewish Cultural History (Middle Ages)
- d. Jewish Philosophy and Intellectual History (Middle Ages)

Module	Recommended semester	Lectures and Courses	Type of course assessment	CP
Basic module: "Jewish Studies" 10 CP Compulsory elective module	1st (-2nd) Semester	Exercise	regular and active participation (1), preparation and follow-up (1), minor oral or written assignment (1), oral examination (approx. 15 minutes), written examination (120 minutes) or term paper (2)	5 CP
		Exercise	regular and active participation (1), preparation and follow-up (1), minor oral or written assignment (1), oral examination (approx. 15 minutes), written examination (120 minutes) or term paper (2)	5 CP
		<i>or</i> Lecture	regular and active participation (1), preparation and follow-up (1), study of a mandatory literary canon (1), oral examination (approx. 15 minutes) or written examination (120 minutes) (2)	(5 CP)
Intensive Module 10 CP Compulsory elective module	(1st-)2nd Semester	1 Advanced Seminar	Regular and active participation (1), preparation and follow-up (1), oral presentation (2) Term paper (6)	10 CP

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