

Please note that this document is a non-binding convenience translation. Only the German version of the document entitled "Prüfungsordnung der Universität Heidelberg für den Master-Studiengang Klassische Philologie: Latinistik" dated 26 March 2015 [published in the President's bulletin (Mitteilungsblatt des Rektors) of 17 April 2015] has legal validity.

Heidelberg University examination rules and regulations for the Master's degree programme Classical Philology: Latin Studies

of 26 March 2015

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Section I: General provisions

§ 1 Purpose of the academic programme and examination

- (1) The M.A. course Classical Philology: Latin studies focuses on ancient Latin texts. Its main purpose is to equip students with comprehensive and profound knowledge of these texts, acquaint them with a wide range of interpretation methods (linguistic and literary) and indicate interesting points in common with neighbouring disciplines (Greek studies, modern literary studies, philosophy, theology, cultural studies, etc.). The Master's degree programme Classical Philology: Latin studies is designed to instil in students a methodologically sound understanding of Latin texts (including those of a more specialist nature) against the background of the history of Roman (as well as Greek) literature and with appropriate awareness of their original contexts and their later impact.
- (2) The purpose of the "Master of Arts" examination is to assess whether students have an overview of the interconnections within their subject, have the ability to apply in-depth academic methods and knowledge, and are able work independently following sound academic principles.
- (3) Admission to the academic programme is subject to separate admissions regulations.

§ 2 Master's degree

Upon successful completion of the Master's examination, Heidelberg University will confer the academic degree of "Master of Arts" (abbreviated to M.A.).

§ 3 Standard period of study, programme structure and range of courses offered

- (1) The standard period of study for the Master's degree programme is four semesters, including examinations and Master's thesis.
- (2) Lectures and courses in the Master's degree programme run for three semesters: The Master's thesis is to be completed in the fourth semester. Successful completion of the Master's degree programme requires a total of 120 credits (CP- credit points) for both compulsory and elective courses.
- (3) The Master's programme is a modular programme. Of the 120 credits, 70 credits are allocated for subject-specific lectures and courses in the Master's degree programme Classical Philology: Latin studies as well as the final oral examination, 20 credits for the minor subject and 30 credits for the Master's thesis. In Classical Philology: Latin studies as a minor subject, the 20 CPs

required are accounted for by classwork.

- (4) Generally, any programme may be chosen as a minor subject, provided that it is offered as a Master's programme.
- (5) The 20 required credits from the minor subject may alternatively be allocated to subject-specific courses in Classical Philology.
- (6) Generally, the language of instruction and examination is German. Classes may be held and examinations taken partially or completely in English.

§ 3a International version of the degree programme

- (1) The Master's degree programme Classical Philology: Latin studies can also be studied as a major subject in the international version of the degree programme, with an obligatory two-semester study abroad period at the University of Catania.
- (2) The international version of the Master's degree programme Classical Philology: Latin studies is a joint degree programme offered by Heidelberg University and the University of Catania.
- (3) Of the four-semester standard period of study, two semesters must be spent at Heidelberg University and two at the University of Catania. Students may independently determine at which university to spend the 1st and 4th semester (respectively the 2nd and 3rd semester). The university at which the student enrolls in the first semester, is considered to be the student's home university. Fees are payable only to the home university.
- (4) Examination components completed during the course of study are subject to the examination rules and regulations of the university at which they are completed. The final examination will take place at the home university and according to the home university's respective regulations.
- (5) Study and examination components completed at the relevant partner university shall be fully recognised.
- (6) Prior to transitioning to the University of Catania (or to Heidelberg University), students must be able to prove the following language requirements in accordance with the Common European Framework of Reference (not applicable for the respective mother tongue):
 - Italian C1
 - English B2
 - German C1
- (7) Upon successful completion of the Master's examination, Heidelberg University will confer the academic degree of "Master of Arts" (abbreviated to

M.A.). In addition, the graduate will also receive a joint diploma from both participating universities.

- (8) Modules and courses are detailed in Attachment 2.

§ 4 Modules, credits and transcript of grades

- (1) A module is a teaching unit, self-contained in terms of both time and content and comprised of various lectures and courses. It not only comprises the lectures and courses attended, but also the components necessary for a passing grade in the module.
- (2) The Master's thesis and the final oral examination are regarded as individual modules.
- (3) A distinction is made between
- compulsory modules: must be completed by all students
 - compulsory elective modules: students may select these from a limited subject area
 - elective modules: students may freely choose these from the modules offered in their subject.
- (4) All components within a module must be graded as "sufficient" (4.0) or higher for the complete module to be passed (= sub-module grades).
- (5) Credits are awarded for successfully completed modules, including their individual components. One credit corresponds to a workload of 30 hours.
- (6) A transcript of records will be issued at the end of each semester, listing all module and sub-module examinations students have passed, including the corresponding credits and grades.

§ 5 Examinations boards

- (1) The examinations board of the Faculty of Philosophy is responsible for the organisation of examinations and the tasks defined in the examination rules and regulations. It consists of two professors, a representative of the research assistants, and a student with advisory authority. The faculty council appoints the chairperson, the deputy, and the other members of the examinations board for a period of two years each. The student member is appointed for one year. The chairperson and the deputy chairperson must be professors or lecturers.
- (2) The examinations board ensures that the examination rules and regulations are upheld and provides recommendations for further improving the

curriculum and the examination rules and regulations. It appoints the examiners and observers involved in examinations. The examinations board may confer responsibility for appointing examiners and observers to its chairperson. The board may be called upon for all questions regarding examinations.

- (3) The chairperson manages the business of the examinations board, prepares and chairs meetings and, in the event of a tie vote, has the deciding vote.
- (4) The examinations board may confer further tasks to its chairperson, provided this does not violate applicable law. Such a decision may be revoked at any time. The examinations board must be informed on a regular basis about the execution of these tasks.
- (5) Members of the examinations board have the right to attend examinations.
- (6) Members of the examinations board, examiners, and observers are obliged to maintain professional confidentiality. Members who are not civil servants are sworn to secrecy by the chairperson.
- (7) The candidate must be informed of negative decisions of the examinations board immediately and in writing; the reasons for the decision must be stipulated and information on the procedure for appeal must be provided.
- (8) The Joint Examination Office provides support to the examinations board and executes its decisions.

§ 6 Examiners and observers

- (1) In general, examinations which are not completed during the course of study may only be carried out by professors, lecturers, associate professors, or research associates who, on the basis of long-standing teaching experience, have been granted the right to conduct examinations. Research assistants, research associates, adjunct lecturers and lecturers with special responsibilities may only be appointed to conduct examinations under exceptional circumstances; when there are not enough qualified faculty members available to conduct examinations.
- (2) Examinations held as an integrated part of a course or lecture during the course of study are usually conducted by the teacher of the course in question.
- (3) Observers must have sat the corresponding Master's examination or equivalent.
- (4) The candidate may suggest an examiner for the Master's thesis and the final oral examination; however, this does not constitute legal entitlement to be

examined by a particular examiner.

- (5) The chairperson of the examinations board ensures that candidates are notified of examiners' names in due time.

§ 7 Recognition of course credits, examination results and academic degrees

- (1) Course credits and examination results as well as academic degrees that were obtained through a degree programme at another state or state-recognised higher education institution or college of cooperative education (Berufsakademie) in the Federal Republic of Germany, or through degree programmes at state or state-recognised higher education institutions abroad, will be recognised as long as the skills acquired do not differ significantly from those required for the courses and examinations or the degrees that are replaced. This recognition is required in order to continue an academic programme, take examinations, enrol in a further academic programme or be admitted to a doctoral programme. The validity of § 15, paragraphs 3 and 4 LBG (State Public Service Law) remains unaffected.
- (2) Preliminary and intermediate examinations taken at other German universities in the same degree programme or in a similar degree programme will be recognised. Courses completed at recognised distance-learning institutions will be considered equivalent to those in a corresponding traditional degree programme with regard to determining the duration of study.
- (3) It is the applicant's responsibility to provide all information necessary for credits to be recognised. It is the responsibility of the office which carries out the recognition procedure to prove that an application does not fulfil the requirements.
- (4) If agreements exist between the Federal Republic of Germany and other states concerning equivalent university degree programmes (Equivalency Agreements) that favour students from other states by way of derogation from paragraph 1 and § 29, paragraph 2, sentence 5 of the LHG (Act on Higher Education of the Land of Baden-Württemberg), the rules and regulations in the Equivalency Agreement take precedence.
- (5) Examination results are to be graded on the basis of a credit system that allows credits from equivalent or similar degree programmes to be recognised; this also applies to universities of cooperative education, provided that equivalence is established.
- (6) Knowledge and skills acquired outside of the higher education system are to be recognised for a degree programme at a higher education institution if
1. the requirements for university admission are fulfilled at the time of recognition,

2. the knowledge and skills to be recognised for the university degree programme are equivalent in both content and level to the course credits and examinations which they are to replace, and
3. the criteria for recognition have been verified in an accreditation procedure.

Knowledge and skills gained outside of the higher education system may not replace more than 50% of the university degree programme. Universities shall specify the details in the examination rules and regulations, in particular the extent to which knowledge and skills gained outside of the higher education system can be recognised and the preconditions that must be fulfilled. The examination rules and regulations may require the completion of a placement test.

- (7) Credits may be awarded for study and examination components completed in the context of refresher courses (Kontaktstudien). When recognising credits from refresher courses for a university degree programme, paragraphs 2 and 5, as well as paragraph 6, sentence 1, number 1 apply accordingly. When recognising knowledge and skills gained outside a university degree programme for refresher courses, paragraph 6 applies accordingly.

§ 8 Unexcused absence, withdrawal, exceeding of deadlines and deception

- (1) An examination is graded as "failed" (5.0) if a candidate fails to appear without being able to state a valid reason for their absence, or if they withdraw from the examination after it has started. The same applies if a written examination is not completed within the specified time limit, unless the candidate is not responsible for exceeding the time limit.
- (2) Reasons for withdrawal or absence must be plausible in accordance with paragraph 1, and must be submitted immediately to the examinations board in writing. If the candidate, or a child for whom the candidate is generally the sole caregiver, is ill, a medical certificate must be provided. In the event of doubt, a medical certificate from a designated physician may be required. If the reasons stated are accepted, a new examination date will be scheduled. In this case, examination results that are already available will be taken into account.
- (3) When deciding whether the candidate is at fault for exceeding a deadline for registration, or taking an examination, the examinations board must respect the provisions stated in the Maternity Protection Act and the legal regulations concerning parental leave, and allow candidates to make appropriate use of these provisions.
- (4) If the candidate tries to influence the examination results through deception or by using unauthorised aids, the examination will be graded as "failed" (5.0). If a candidate disrupts the proper course of the examination, they may be excluded from continuing the examination by the examiner or examination

supervisor, in which case the examination will be graded as "failed" (5.0). In extreme cases, the examinations board may exclude the candidate from all further examinations.

- (5) Within a period of one week, the candidate may request that the decision be validated by the examinations board in accordance with paragraph 4, sentences 1 and 2. The candidate must be informed of negative decisions immediately and in writing; the reasons for the decision must be stipulated and information on the procedure for appeal must be provided.

§ 9 Types of examination components completed during the course of study

- (1) Examination components completed during the course of study are:
 1. oral examinations
 2. written examinations (electronically where applicable).
- (2) If candidates provide a medical certificate that plausibly proves that they are not able to take examinations in the form prescribed, whether completely or partially, due to permanent or chronic health problems, the examinations board may allow them to take an equivalent examination in an alternative form. The same applies for other course requirements.

§ 10 Oral examination components completed during the course of study

- (1) In oral examinations, candidates should prove that they are able to identify interrelationships within the examination subject matter and relate specific problems to these interrelationships. Additionally, the purpose of the oral examination is to assess whether the candidate has a broad knowledge of the fundamental principles of his or her field of study.
- (2) An oral examination lasts between 15 and 60 minutes.

§ 11 Written examination components completed during the course of study

- (1) In written examination components, candidates should demonstrate that they are able to recognise problems relating to their subject and find solutions for them using subject-specific methods within a limited time period and using limited resources.
- (2) A written examination lasts between 60 and 240 minutes. Multiple choice questions are permitted.
- (3) If a written examination component is taken as a term paper, candidates must assure that they are the authors of their work and have used no

sources or aids other than those indicated.

- (4) The evaluation period for written examinations should not exceed four weeks.

§ 12 Assessment of examination components

- (1) Grades for the individual examination components are determined by the respective examiners. The following grades must be used for assessment of examinations:

1 = very good	=	an outstanding performance;
2 = good	=	a performance which lies substantially above average requirements;
3 = satisfactory	=	a performance which fulfils average requirements;
4 = sufficient	=	a performance which, despite deficiencies, still meets the requirements;
5 = failed	=	a performance which, due to considerable deficiencies, does not meet the requirements.

For a more detailed assessment of examination performance, grades may be further differentiated by increasing or decreasing the individual grades by 0.3; however, the grade 0.7 and incremental grades above 4.0 may not be used.

- (2) The final module grade is calculated on the basis of the unrounded values of module examination components, weighted according to the number of credits earned. If a final examination is to be completed within a module, the grade from this final module examination constitutes the grade for this module.

- (3) Final module grades and the overall Master's examination grade are:

for an average up to/including 1.5	very good
for an average of between 1.6 and up to/including 2.5	good
for an average of between 2.6 and up to/including 3.5	satisfactory
for an average of between 3.6 and up to/including 4.0	sufficient

- (4) When calculating final module grades and the overall examination grade, only the first decimal after the point is taken into account, without rounding. The overall grade for the Master's examination is calculated in accordance with § 19, paragraph 2.
- (5) In addition to the final grade calculated according to the German system, students who have passed the examination components will also be awarded a relative grade according to the following scale:

- A top 10 %
- B the following 25%
- C the following 30%
- D the following 25%
- E the following 10%

The grades are calculated based on the examination results of the entire graduating class, as well as the graduating classes from two or more previous years, depending on the number of students in the current graduating class. For degree grades, the ECTS grade must be added. For individual modules, the ECTS grade may be listed when possible and necessary.

Section II: Master's examination

§ 13 Master's examination admission requirements

- (1) Admission to the Master's examination will be granted only to those who:
 1. are enrolled at Heidelberg University in the Master's degree programme Classical Philology: Latin studies, and
 2. have not lost their entitlement to take the final examinations in the Master's degree programme Classical Philology: Latin studies.
- (2) For admission to the Master's thesis, certificates to prove the following must also be presented:
 1. successful completion of the courses and lectures set forth in Attachment 1, comprising the total of credits set forth in § 3,
 2. passed modules, lectures and courses in the minor subject according to the credit points stated in § 3, and
 3. the Ancient Greek certificate (Graecum).
- (3) The final oral examination may only be taken once the Master's thesis has been submitted.

§ 14 Admission procedure

- (1) The application for admission to the examination must be made in writing, and addressed to the chairperson of the examinations board. The following must be included in the application:
 1. evidence of fulfilment of the admission requirements outlined in § 13, paragraph 1,
 2. a declaration from the candidate, stating whether they have previously failed a Master's examination in a Master's degree programme in Classical Philology: Latin studies, or whether they are currently

involved in an examination procedure in such a degree programme.

- (2) If the candidate is unable to provide such evidence, the examinations board may accept other documents as proof.
- (3) The application is the basis for the examinations board's decision as to whether the candidate may be admitted to the examination. Rejections must be substantiated and notified in writing along with instructions for appeal.
- (4) The application for admission to the examination may only be rejected if:
 1. the requirements outlined in § 13, paragraph 1 are not fulfilled, or
 2. the documents set forth in paragraph 1 are incomplete, and have not been completed upon request, or
 3. candidates have failed their final attempt at the Master's examination in the degree programme Classical Philology: Latin studies, or have lost their entitlement to take the final examinations, or
 4. the candidate is currently involved in an examination procedure in such a degree programme.

§ 15 Scope and nature of the examination

- (1) The Master's examination consists of:
 1. successful completion of the courses listed in Attachment 1,
 2. successful completion of the examinations in the modules and courses of the minor subject,
 3. the final oral examination,
 4. the Master's thesis.
- (2) The examinations referred to in paragraph 1, number 1 are taken as an integrated part of the respective lectures or courses. They may be in written or oral form. The lecturer responsible for a course determines the nature and duration of the examination components and provides this information no later than at the beginning of the course.
- (3) The components of the Master's examination must be taken in the following order:
 - examinations completed during the course of study (paragraph 1, no. 1) and examinations in the minor subject (paragraph 1, no. 2)
 - Master's thesis (paragraph 1, number 3)
 - final oral examination (paragraph 1, number 2)

§ 16 Final oral examination

- (1) The purpose of the final oral examination is for candidates to prove that they have mastered the interrelationships between the individual disciplines of their subject, and are able to assess specialist problems accordingly. In addition, the final oral examination will assess whether the candidate has wide fundamental knowledge, as well as specialist knowledge in the specific subject areas examined.
- (2) The final oral examination is conducted by two examiners, or by one examiner and one qualified observer. The candidate has a right to suggest an examiner, however, this does not constitute a legal entitlement. The chairperson of the examinations board ensures that candidates are given sufficient advance notice of examiners' names.
- (3) In accordance with § 15, paragraph 1, number 3, candidates must take the final oral examination no later than four weeks after submission of the Master's thesis. If this deadline is not met, the final oral examination will be graded as "failed" (5.0), unless the candidate is not at fault for exceeding the deadline.
- (4) Upon approval of the examiners, the candidate may propose three topics; however, the content of the examination will not be limited to those fields.
- (5) The final oral examination lasts for approximately 60 minutes.
- (6) The final oral examination is conducted in German. The validity of § 3, paragraph 5 remains unaffected.
- (7) Important content and the results of the oral examination will be recorded in the minutes. Candidates must be notified of examination results immediately following the oral examination.
- (8) Students seeking to take the same examination at a later date may be allowed to observe the examination, provided that there is enough space available. The student observers may not be present for the assessment or announcement of the examination results. Upon the candidate's request, or for other valid reasons, observers may be prohibited from attending the examination.

§ 17 Master's thesis

- (1) The purpose of the Master's thesis is for candidates to prove that they are able to work independently, within a given period of time and using academic methods, on a problem from the field of Classical Philology: Latin studies.
- (2) In accordance with § 6, paragraph 1, sentence 1, the Master's thesis may be assigned and supervised by any authorised examiner of the Latin studies programme. The assignment and supervision of a qualified examiner from

another department or subject area at Heidelberg University requires the prior consent of the examinations board.

- (3) In accordance with § 15, paragraph 1, number 1, the candidate must begin work on the Master's thesis no later than two weeks after the completion of the last examination completed during the course of study, or must have by that time submitted an application to the chairperson of the examinations board for the assignment of a topic. If the deadline is not met, the Master's thesis will be graded as "failed" (5.0), unless the candidate is not at fault for exceeding the deadline.
- (4) The topic of the Master's thesis will be determined by the thesis supervisor. If an application for assignment of a topic is submitted, the chair of the examinations board will ensure that the candidate receives a topic for their Master's thesis in due time. The candidate is permitted to propose topics; however, this does not constitute a legal entitlement to a particular topic. The thesis topic will be assigned by the chairperson of the examinations board; The date of assignment must be recorded.
- (5) The deadline for submission of the thesis is five months following assignment of the topic. In exceptional cases, the examinations board, in consultation with the supervisor, may extend this deadline by up to two months. If the deadline is not met, the Master's thesis will be graded as "failed" (5.0) unless the candidate is not at fault for exceeding the deadline.
- (6) The topic, task and scope of the Master's thesis must be limited in such a way that the candidate is able to complete the thesis within the given time frame. The topic may only be rejected once, and only within the first month after the date of assignment.
- (7) The Master's thesis shall be written in German. Other languages may be approved by the examinations board.

§ 18 Submission and assessment of the Master's thesis

- (1) Four copies of the Master's thesis must be submitted to the examinations board before the established deadline; the submission date must be recorded. The thesis must contain a summary.
- (2) When submitting a Master's thesis, candidates must certify in writing that they are the authors of their work and have used no sources or aids other than those indicated.
- (3) The Master's thesis will be assessed by two examiners, one of whom must be a professor. The first examiner will be the thesis supervisor. The second examiner will be appointed by the examinations board. The candidate is permitted to propose a second examiner. This does not, however, constitute

legal entitlement to be examined by a particular examiner. The assessment period should not exceed a period of eight weeks.

- (4) The grade is calculated as the average of the two assessments; § 12 applies accordingly. If the grades differ by more than one grade point, the examinations board will determine the Master's thesis grade after consulting both examiners. In such cases, a third examiner may be consulted.

§ 19 Passing the examination and overall grade

- (1) The Master's examination is passed when all examination components as set forth in § 15, paragraph 1 have been graded as "sufficient" (4.0) or better.
- (2) When calculating the overall grade for the Master's examination in accordance with § 12, paragraph 3, the numerical values of all module grades shall be considered without rounding according to § 12, paragraph 3, and shall be weighted according to their respective number of credits.

§ 20 Retaking an examination and deadlines

- (1) If examinations are not passed, or are considered not to have been passed, they may be retaken once. This includes failed examinations at other universities. The decision on admission to a second retake of examinations completed during the course of study in substantiated cases is made by the examinations board (only upon application). A second retake is not permitted for the Master's thesis or for the final oral examination.
- (2) It is not permitted to retake an examination component which has been graded as passed.
- (3) Failed examinations must be retaken no later than during the following semester. If the candidate fails to meet this deadline, they will lose their entitlement to take the examination, unless they are not responsible for exceeding the deadline.
- (4) If a compulsory module examination is failed on the final attempt, the candidate will be excluded from the academic programme. Failure of compulsory elective modules and elective modules may be offset by the successful completion of a different module.

§ 21 Master's diploma and certificate

- (1) Once the Master's examination has been passed, a diploma will be issued within four weeks, listing all individual modules with their respective grades (graded in accordance with § 12, paragraph 3, and numerical value) and

credits, as well as the grade and topic of the Master's thesis, and the overall grade of the Master's examination. The diploma is dated with the day of the last examination component. It must be signed by the chairperson of the examinations board.

- (2) A "Diploma Supplement" in English and German will also be provided. This contains additional information about course content and the period of study. The content complies with the European Diploma Supplement Model.
- (3) A Master's certificate in German is issued with the diploma, bearing the same date as the diploma. It certifies the conferment of the academic degree "Master of Arts". The Master's certificate is signed by the dean and the chairperson of the examinations board. It bears the university seal.
- (4) If the Master's examination is failed at the final attempt or is considered not to have been passed, the chairperson will issue a written notification, providing information on the procedure for appeal. A certificate will be issued upon request, and upon presentation of documentation of proof and a certificate of exmatriculation, listing passed examinations and their grades, missing examinations required for obtaining the Master's degree, and a statement that, on the final attempt, the Master's examination has not been passed.

Section III: Final provisions

§ 22 Invalidity of examinations

- (1) If a candidate has cheated on an examination and this is not discovered until after the diploma has been issued, the examinations board may accordingly correct the examination results for the affected examination components and may declare the examination to be partially or completely failed.
- (2) If the requirements for admission to the examination were not fulfilled without any intent to deceive on the candidate's part, and this is only discovered after the diploma has been issued, the passed examination is considered compensation for this shortcoming. If the candidate intentionally gained admission to the examination through deceit, the examinations board will make a decision on the matter.
- (3) Before a decision is made, candidates will be given the opportunity to provide an explanation.
- (4) Fraudulent examination diplomas will be confiscated and, if necessary, a new diploma will be issued. If the examination has been graded as "failed" due to cheating or deceit, the Master's certificate will be confiscated along with the fraudulent examination diploma. In accordance with paragraph 1 and paragraph 2, sentence 2, a decision may not be made more than five years after the date indicated on the examination diploma.

§ 23 Access to examination documents

After the examination procedure has been completed, the candidate has the right to request access to examination documents within a reasonable period of time. Requests must be made in writing, and must be submitted within one year of completion of the examination procedure. The chairperson of the examinations board will decide when and where such access will be granted.

§ 24 Coming into force

These examination rules and regulations come into force on 01 October 2007.

Attachment 1: Modules, lectures and courses of the Master's degree programme

List of modules MA Classical Philology: Latin studies - outline plans for model syllabi

Overview:

MA Classical Philology: Latin studies (consecutive)

	Module	Abbreviation
1	Latin style IV	LStil IV
2	Latin literary studies MA I	LLit I(MA)
3	Latin literary studies MA II	LLit II(MA)
4	Latin linguistics II	LSprII
5	Media and presentation skills	LMP
6a	Antique culture (CE)	AntKult
6b	Excursion (CE)	EX
7	Greek for students of Latin studies (MA)	GrL (MA)
8	Written Master's thesis	SPMA
9	Final oral examination	MPMA

MA Classical Philology: Latin studies as minor subject without preceding BA Classical Philology: Latin studies

1	Basic module Latin for minor subject MA	LBAS
2	Latin literary studies MA - minor subject without BA Classical Philology: Latin Studies	LLit II(BF)

MA Classical Philology: Latin studies as minor subject with preceding BA Classical Philology: Latin studies

1	Latin literary studies MA - minor subject with BA Classical Philology: Latin Studies	LLit I(BF)
2	Latin language and text analysis (MA minor subject)	LSTA

List of modules MA Classical Philology: Latin studies (consecutive)

Note: All modules, with the exception of those that are separately marked, are compulsory modules.

Module (description)

1. Latin style IV

Lectures and Courses	Semester	WCH	CP	CP
			individual	Total
Latin style practice class III	1st - 2nd	2	3	3

2. Latin literary studies MA I

Lectures and Courses	Semester	WCH	CP	CP
			individual	Total
- Latin main seminar I (literary studies)	1st	2	8	14
- Latin lecture I (literary studies)		2	3	
- Reading Latin (literary studies)		2	3	

3. Latin literary studies MA II

Lectures and Courses	Semester	WCH	CP	CP
			individual	Total
- Latin main seminar III (literary studies or cross-disciplinary)	3rd	2	8	11
- Latin lecture II (literary studies)		2	3	

4. Latin linguistics II

Lectures and Courses	Semester	WCH	CP	CP
			individual	Total
- Latin main seminar II (linguistics)	2nd	2	8	11
- Latin lecture (linguistics)		2	3	

5. Media and presentation skills

Lectures and Courses	Semester	WCH	CP	CP
			individual	Total
- Research colloquium or additional introduction (rhetoric, reception, text criticism etc., if not taken in BA) - Latin specialised didactics course	3rd	3	3	6
			2	

6 a. Antique culture (cultural studies module) (compulsory elective)

Lectures and Courses	Semester	WCH	CP	CP
			individual	Total
Courses from related disciplines (archaeology, ancient history, religious studies), of which 1 excursion	2nd	2 +2 or 2+2+ 2	9	9
			or 3+3+ 3	

6 b. Excursion (compulsory elective)

Lectures and Courses	Semester	WCH	CP	CP
			individual	Total
Excursion (also from related discipline), several days	2nd	2 +2	9	9

7. Greek for students of Latin studies (MA)

Lectures and Courses	Semester	WCH	CP	CP
			individual	Total
- Greek lecture - Reading Greek (literary studies)	1st	2	3	6
			2	

8. Written Master's thesis

Lectures and Courses	Semester	WCH	CP	CP
			individual	Total
Written Master's thesis	4th		30	30

9. Final oral examination

Lectures and Courses	Semester	WCH	CP	CP
			individual	Total
Oral examination, 60 minutes	4th		10	10

Model syllabus MA Classical Philology: Latin studies (consecutive)

Semester Module (description)	1st sem.	2nd sem.	3rd sem.	4th sem.	WCH	CP
I Latin style IV	Latin style practice class II				2	3
II Latin literary studies I	- Main seminar (literary studies) - Lecture - Reading course				2 2 2	8 3 3
III Greek for students of Latin studies	- Greek lecture - Reading Greek				2 2	3 3
IV Latin linguistics II		- Latin main seminar (linguistics) - Latin lecture (linguistics)			2 2	8 3
V a or b: - Excursion or - Antique culture		- Excursion or - 3 courses (archaeology/ancient history etc.)			2+2 or 2+2+2	9 or 3+3+3
VI Latin literary studies II			- Main seminar (literary studies/cross-disciplinary) - Lecture (literary studies)		2 2	8 3
VII Media and presentation skills			- Research colloquium or additional introduction - specialised didactics		3/2 2	3 3

A 05-21-3

Coding reference

26-03-15

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03-22

Edition – Page

MA thesis				MA thesis		30
Oral examination				Oral examination		10
Total						
WCH	12	10/12	8/9		30 (33)	
ECTS/CP	23	20	17	40		100

List of modules MA Classical Philology: Latin studies (minor subject without preceding BA Classical Philology: Latin studies)

Module

1. Basic module Latin for minor subject MA without BA Classical Philology: Latin studies)

Lectures and Courses	Semester	WCH	CP	CP
			individual	Total
- Introduction to Classical Philology	1st - 2nd	2	3	9
- Latin lecture (overview of classes, ages, topics)		2	3	
- Reading Latin		2	3	

2. Latin literary studies MA minor subject without BA Classical Philology: Latin Studies

Lectures and Courses	Semester	WCH	CP	CP
			individual	Total
- Introduction to literary studies	2nd - 3rd	2	3	11
- Latin preparatory seminar (literary studies)		2	5	
- Latin lecture (literary studies)		2	3	

List of modules MA Classical Philology: Latin studies (minor subject with preceding BA Classical Philology: Latin studies)

Module

1. Latin literary studies MA minor subject (with BA Classical Philology: Latin Studies)

Lectures and Courses	Semester	WCH	CP	CP
			individual	Total
- Latin main seminar (literary studies)	1st - 2nd	2	7	10
- Latin lecture (literary studies)		2	3	

2. Latin language and text analysis (MA minor subject)

Lectures and Courses	Semester	WCH	CP	CP
			individual	Total
- Latin main seminar (linguistics) - Reading Latin / lecture / introduction to metrics, stylistics, text criticism	2nd - 3rd	2 2	7 3	10

Model syllabus MA minor subject Classical Philology: Latin studies (without preceding BA Classical Philology: Latin studies)

Semester Module (description)	1st sem.	2nd sem.	3rd sem.	4th sem.	WCH	CP
I Basic module	- Introduction to Classical Philology - Latin lecture (overview of classes, ages, topics)	Reading Latin			2	3
					2	3
					2	3
II Latin literary studies (MA minor subject without BA Classical Philology: Latin studies)		Introduction to literary studies	- Latin preparatory seminar (literary studies) - Latin lecture (literary studies)		2	3
					2	5
					2	3
Total						
WCH	4	4	4		12	
ECTS/CP	6	6	8			20

Model syllabus MA minor subject Classical Philology: Latin studies (with preceding BA Classical Philology: Latin studies)

Semester Module (description)	1st sem.	2nd sem.	3rd sem.	4th sem.	WCH	CP
I Latin literary studies (MA minor subject with BA Classical Philology: Latin studies)	Latin lecture (literary studies)	Latin main seminar (literary studies)			2	3
					2	7
II Latin language and text analysis (MA minor subject)		Reading Latin / lecture / introduction to metrics, stylistics, text criticism	Latin main seminar (linguistics)		2	3
					2	7
Total						
WCH	2	4	2		8	
ECTS/CP	3	10	7			20

Types of courses, workload and credits:

Course	WCH	Assessment* (OE, WE, OP, SP, LWA, EWA, MI)	Workload (hours)	ECTS
Lecture (with exam)	2	OE/WE	90 (60+30)	3 (2+1)
Main seminar Main seminar (minor subject)	2 2	EWA + SP + MI/OE EWA + SP/MI/OE	240 (60+90+60+30) 210 (60+90+60)	8 (2+3+2+1) 7 (2+3+2)
Preparatory seminar	2	LWA + SP	150 (60+60+30)	5 (2+2+1)
Reading course	2	WE/OE/	90 (60+30)	3 (2+1)
Reading course (orientation exam)		SP/MI WE	90 (60+30)	3 (2+1)
Introduction Practice class	2	WE WE/OE/SP/	90 (60+30) 90 (60+30)	3 (2+1) 3 (2+1)
Research colloquium	3	MI/OP	90 (75+15)	3 (2.5+0.5)
Language course 2h	2	WE	90 (60+30)	3 (2+1)
Excursion (10 days)	2+2	OP + OP	270 (90+60+60+60)	9 (3+2+2+2)
Excursion (2 days) with seminar		SP	120	4
Excursion (2 days) without seminar		SP	90	3
Excursion (1 day)		SP	60	2

* Abbreviations

OE = Oral examination

WE = Written examination (test)

OP = Oral presentation (extensive, approx. 60-90 min.)

SP = Short oral presentation (approx. 10-20 min.)

LWA = Longer written assignment (12-18 p., e.g. seminar paper preparatory seminar)

EWA = Extensive written assignment (20-30 p., extensive seminar paper, e.g. main seminar)

MI = Minutes

Attachment 2: Lectures and courses, modules, curriculum for the international version of the degree programme (§ 3a)

2. 1. Didactic Regulations (Students from University of Catania)
- 2.2. Didactic Regulations (Students from Heidelberg University)
- 2.3. Conversion Table for Marks
- 2.4. Additional Module for Middle Latin Studies for Students from Catania University

2. 1. Didactic Regulations (Students from University of Catania)

DOUBLE DEGREE	MA Latin studies / Laurea magistrale in Filologia classica
REQUIREMENTS AT THE TIME OF APPLICATION	Students in the third year of a BA degree or first year of an MA in classical Philology (LM 15)
LANGUAGE REQUIREMENTS AT THE TIME OF APPLICATION	German level C1 English level B2
REQUIREMENTS AT THE TIME OF DEPARTURE	Students in the first year of an MA programme in Classical Philology (LM 15)
DURATION	2 semesters
PERIOD OF MOBILITY	Second semester of first year – first semester of second year

	<i>Curriculum</i>		University	ECTS
Year I	Lingua e letteratura latina L-FIL-LET/04		Catania	9
	Filologia classica L-FIL-LET/05		Catania	6
	Storia romana L-ANT/03		Catania	6
	L-FIL-LETT/10 o Glottologia L-LIN/01		Catania	6
	Archeologia e storia dell'arte classica L-ANT/07 Filologia greca medievale e moderna L-LIN/20 Semitic philology L-OR/07		Catania	6
	University of Catania/	Attività formative a scelta dello studente	Research colloquium or additional introduction (rhetoric, reception, text criticism etc., if not taken in BA)	Heidelberg
Heidelberg University	Introduction to metrics, stylistics, text criticism II Latin language and text analysis (MA minor subject)			
	<i>Curriculum</i>		University	ECTS

Year I University of Catania/ Heidelberg University	Attività formative a scelta dello studente	Introduction to literary studies (Latin literary studies MA minor subject without BA Latin studies)	Heidelberg	3 + 3
		Latin lecture (literary studies) I Latin literary studies (MA minor subject with BA Latin studies)		
	Storia greca L/ANT/02	Course (Antique culture)	Heidelberg	6
	Lingua e letteratura greca L-FILLETT/02	Greek lecture (literary studies) Reading Greek GrL (MA)	Heidelberg	9
		Specialised didactics		
ECTS			60	
Curriculum		University	ECTS	
Storia della filosofia antica	Greek (philosophical) main seminar (literary studies)	Heidelberg	6 (7)	

Year II Heidelberg University/ University of Catania	Attività formative volte ad acquisire ulteriori conoscenze linguistiche, nonché abilità informatiche e telematiche, relazionali ... nonché attività formative volte ad agevolare le scelte professionali...	Reading Latin (literary studies)	Heidelberg	3 +3 + 3
		Antique culture (excursion etc.)		
		Practice class palaeography (MNLAT Pal)		
	Istituzioni e forme della latinità cristiana L-FIL-LET/06	Language history of the Latin Middle Ages (MNLAT Spr)	Heidelberg	6
	Lingua latina L-FIL-LET/07	Latin main seminar (linguistics)	Heidelberg	6 (7)
	Filologia greca L-FIL-LET/02	Introduction to Classical Philology	Heidelberg	6
	Attività formative a scelta dello studente (a integrazione di quanto previsto dal DM 22/2005)		Catania	6
	Attività relative alla preparazione della prova finale		Catania	21
ECTS			60	

2.2. Didactic Regulations (Students from Heidelberg University)

DOUBLE DEGREE

MA Latin studies / Laurea magistrale
in Filologia classica

REQUIREMENTS AT THE TIME OF APPLICATION

Students in the third year of a BA
degree or first year of an MA in
classical Philology (LM 15)

LANGUAGE REQUIREMENTS AT THE TIME OF APPLICATION

Italian level C1
English level B2

REQUIREMENTS AT THE TIME OF DEPARTURE

Students in the first year of an MA
programme in Latin studies

DURATION

2 semesters

PERIOD OF MOBILITY

Second semester of first year –
first semester of second year

	<i>Curriculum</i>	University	ECTS
	Latin style practice class III LStilIV	Heidelberg	3

Year I Heidelberg University/ University of Catania	- Main seminar (literary studies) - Lecture - Reading course LLit I (MA)		Heidelberg	8 +3 + 3
	Latin main seminar (linguistics) Latin Lecture (linguistics)		Heidelberg	8 + 3
	14 CP Minor subject	Attività formative a scelta dello studente (a integrazione di quanto previsto dal DM 22/2005)	Catania	14
	Greek for students of Latin studies (MA)	Filologia classica con elementi di retorica e di paleografia (L-FILLET/05) (Prof. Milazzo)	Catania	6
	Antique culture course + excursion (compulsory elective) AntKult EX	Archeologia della Magna Grecia e della Sicilia con escursione (Prof. Frasca)	Catania	9
	Media and presentation (Latin)	Laboratorio di latino (prof. D'Angelo)	Catania	3
	ECTS			60

	<i>Curriculum</i>		University	ECTS
Year II University of Catania/ Heidelberg University	Main seminar (literary studies/ cross-disciplinary) + lecture (literary studies)	Lingua e letteratura latina (prof. D'Angelo) L-FIL-LET/02	Catania	8 + 3
	6 CP Minor subject	Attività formative a scelta dello studente (a integrazione di quanto previsto dal DM 22/2005)	Catania	6
	Media and presentation (Latin)	Laboratorio di latino (prof. D'Angelo)	Catania	3
	oral examination		Heidelberg	10
	MA thesis		Heidelberg	30
	ECTS			60

2.3. Conversion Table for Marks

2.1. Grades (general)

Table for the conversion of grades (ECTS – Italy – Germany)			
	ECTS	IT	DE
Excellent	A	30 (cum laude)	1.0
		30	1.3
Pass with distinction	B	29	1.7
		28	
		27	2.0
Pass	C	26	2.3
		25	2.7
		24	
		23	3.0
	D	22	3.3
		21	
	E	20	3.7
		19	4.0
18			
Fail	FX	17	4.3
		16	4.7
		15	
		14	5.0

2.2. Final Grades

Table for the conversion of grades (ECTS – Italy – Germany) BA and MA			
	ECTS	IT (max. 110)	DE
Excellent	A	110 cum laude	1.0
		110	1.3
Pass with distinction	B	109	1.7
		108	2.0
Pass	C	107	2.3
		106-105	2.7
		104-103	3.0
	D	102-101	3.3
		100-99	3.7
	E	98-66	4.0
Fail	FX	65-64	4.3
		63-62	4.7
		61-0	5.0

2.4. Additional Module for Middle Latin Studies for Students from Catania University

Module description			
Module code: MNLAT		Department: Medieval and modern Latin philology	
Medieval and modern Latin philology		Degree programme: Medieval studies	
		Degree: Master of Arts	
Compulsory module:	x	Compulsory elective module:	x
Recommended semester: 1st - 3rd sem.		Duration of module: 1 semester	
Prerequisites		Required as prerequisite for:	
CP:	Workload:	WCH:	Type of examination:
11 (5+6)	330 (150+180)	4 (2+2)	MNLAT Pal: OE/WE MNLAT Spr: SP+OE/WE
Qualification objectives:	<ul style="list-style-type: none"> - Students know the history of writing mediums and the writings of Roman antiquity, late antiquity and the occidental Middle Ages. They practise and mechanise a form for manuscript descriptions. Students are familiar with contraction systems (contraction, suspension), definitions of ligature and terminology (capitals, majuscule, display type, page titles, apostilles, codex, palimpsest, botrionum formulae). - Students have explored a collection of language testimonies from late antiquity to the early modern era, familiarised themselves with language phenomena and reflections, and discussed terms (Middle Latin, New Latin, Late Latin, Vulgar Latin, Carolingian correctio, scholastic Latin, Ciceronianism, etc.). They can independently classify and describe texts in terms of language history with the help of linguistic research tools. 		
Affiliated courses	MNLAT Pal: Practice class palaeography MNLAT Spr: Main seminar language history of the Latin Middle Ages		
Availability	every second semester		

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