

Please note that this document is a non-binding convenience translation. Only the German version of the document entitled "Prüfungsordnung der Universität Heidelberg für den Master-Studiengang Soziologie" dated 3 February 2016 [published in the President's bulletin (Mitteilungsblatt des Rektors) of 9 March 2016, p. 141] has legal validity.

Heidelberg University Examination Rules and Regulations for the Master's Degree Programme in Sociology

dated 3 February 2016

On the basis of § 32 of the State Law of Baden-Württemberg on Higher Education (Landeshochschulgesetz - LHG), last modified by the third Act on the Amendment of Higher Education Law (Drittes Hochschulrechtsänderungsgesetz - 3. HRÄG) dated 1 April 2014 (GBl. dated 8 April 2014, p. 99), the senate has issued the following examination rules and regulations.

Approved by the President on 3 February 2016.

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Section I: General provisions

§ 1 Purpose of the academic programme and examination

- (1) The consecutive Master's degree programme in sociology provides high-level, professional training in sociology which complies with international standards. The course requires that a previous degree programme has been successfully completed. The Master's degree programme focuses on the sociological analysis of institutions, as informed by theory and methodological practice. Students have the opportunity to specialise. In addition to the general course of studies which it is mandatory for all students, students may also specialise or choose an area on which to focus their studies. Depending on the current research being carried out at the Max Weber Institute for Sociology, students might focus on the fundamental theory and methods of scientific research. Alternatively, they might specialise in sociological aspects of organisational development, or on the sociological development of human resources, with a focus on the profit- or the non-profit sector. These perspectives might also enhance one another. This will enable students to address questions arising in the field of sociology independently, and to develop scientific sociological publications. In addition, they will acquire core competencies necessary for relevant professions. The Master's degree programme in sociology is designed to enable students to successfully obtain a graduate level degree, enabling them to work in a number of professional fields. Furthermore, graduates will be able to independently solve problems arising in their chosen field of work whilst also assuming social responsibility.
- (2) By completing the Master's degree programme in sociology, students acquire subject-specific and cross-disciplinary skills. Competence orientated qualification objectives which are subject-specific (1-4) and cross-disciplinary (5-10) are:
1. Graduates will have mastered the theoretical and methodological fundamentals of sociology and will have acquired further specialist knowledge in those topics listed under point 2. In addition, and depending on the student's chosen area of specialisation, graduates will have gained specialist knowledge in those topics listed under point 3 or 4, as well as in additional, individually chosen areas.
 2. Graduates will have gained profound knowledge in the following subject areas: Sociological theory and sociological analysis of institutions and organisations.
 3. Graduates are able to apply their knowledge of current sociological theory, sociological analysis of institutions and organisations and empirical social research, to sociological questions arising in research projects and are thus able to solve such questions in a problem-oriented manner.
 4. Graduates of this degree programme who have specialised in the respective area are able to apply their knowledge of sociological theory, sociological analysis of institutions and organisations and of empirical social

research, to questions with specific relevance to the profit- and non-profit sectors, and are able to solve such issues in a problem-oriented manner.

5. Graduates are able to both learn, and appropriately solve specialist issues, independently.

6. Graduates have sound information and research skills and are thus able to acquire specialist knowledge and skills by means of their own problem-oriented approach.

7. Graduates of the Master's degree programme have mastered the techniques necessary to carry out high-level scientific work and are able to adhere to the ethical guidelines of science.

8. Graduates of this Master's degree programme have acquired the skills necessary to discuss issues whilst drawing on their theoretical and empirical knowledge, and are able to present their knowledge and information in a systematic manner, putting it down in writing.

9. Graduates of the Master's degree programme are able to approach questions and solve problems in a reflective manner, working in a team.

10. Graduates of the studies have acquired the skills necessary for scientific transfer, interdisciplinary dialogue and interdisciplinary cooperation.

Successful conclusion of these studies enables graduates to work in different professional areas, be it in the field of science in research and education, in market and opinion research, in communal or federal statistics, as a consultant and vocational trainer, in public administration, in development cooperation, as advisor, in the field of culture, media and journalism, or in the private sector in associations and foundations especially in areas such as Human Resources, organisation and management. Successful completion of the degree programme enables graduates to embark on a doctorate programme in accordance with the various requirements stated in the respective doctoral degree regulations.

- (3) The purpose of the Master of Arts examination is to assess whether students have an overview of the interconnections within their subject, have the ability to apply in-depth academic methods and knowledge, and are able work independently following established academic principles.
- (4) Admission to the academic programme is subject to separate admissions regulations.

§ 2 Master's degree

Upon successful completion of the Master's examination, Heidelberg University will confer the academic degree of "Master of Arts" (abbreviated to M.A.).

§ 3 Standard period of study, programme structure and range of courses offered

- (1) The standard period of study for the Master's degree programme is four

semesters, including time for the Master's examination and for completion of the Master's thesis.

- (2) Lectures and courses offered may be taken within the first three semesters. The Master's thesis is to be completed in the fourth semester. Successful completion of the Master's degree programme requires a total of 120 credit points (CP) in both compulsory and elective courses.
- (3) The Master's programme is a modular programme. Of the 120 credits, 90 credits are allocated for subject-specific lectures and courses, and 30 credits for the Master's thesis.
- (4) Generally, the language of instruction and examinations is German. Lectures and courses may be also given and examinations taken partially or completely in English.
- (5) Sociology may also be studied as a minor subject at Master's level in combination with another major subject. In this case, 20 CP are to be gained in the subject sociology.

§ 4 Modules, credits and transcript of grades

- (1) A module is a teaching unit, self-contained in terms of both time and content and comprised of various lectures and courses. Modules consist not only of lectures and courses, but also of the examination prerequisites necessary for the completion of the module.
- (2) The Master's thesis is to be considered an individual module.
- (3) All components within a module must be graded as "sufficient" (4.0) or better (=sub-module grades) for the complete module to be passed. Ungraded module components must be graded as 'passed'.
- (4) Credits are given for successfully completed modules, including their individual components. One credit corresponds to a workload of 30 hours.
- (5) A transcript of records may be issued at the end of each semester, listing all module and sub-module examinations that students have passed, including the corresponding credits and grades.

§ 5 Examinations board

- (1) The examinations board is responsible for the organisation of examinations and the tasks prescribed in these examination rules and regulations. The examinations board consists of two professors, a representative from the body of research associates, and one student representative, who serves in an advisory capacity. The faculty council appoints the chairperson, the deputy, and the other

members of the examinations board for a period of two years each. The student representative is appointed for a period of one year. The chairperson and the deputy must be professors.

- (2) The examinations board ensures that the examination rules and regulations are upheld and provides recommendations for further improving the curriculum and the examination rules and regulations. It appoints examiners and observers. The examinations board may confer responsibility for appointing examiners and observers to its chairperson. The board may be called upon for all questions regarding examinations.
- (3) The chairperson manages the business of the examinations board, prepares and chairs meetings and, in the event of a tie vote, has the deciding vote.
- (4) The examinations board may confer further tasks on its chairperson, provided this does not violate applicable law. Such a decision may be revoked at any time. The examinations board must be informed on a regular basis about the execution of these tasks.
- (5) Members of the examinations board have the right to attend examinations.
- (6) Members of the examinations board, examiners, and observers are obliged to maintain professional confidentiality. Members who are not civil servants are sworn to secrecy by the chairperson.
- (7) The candidate must be informed of negative decisions taken by the examinations board immediately and in writing; the reasons for the decision must be stipulated and information on the procedure for appeal must be provided.

§ 6 Examiners and observers

- (1) In general, examinations which are not completed as an integrated part of lectures and courses during the course of study, may only be carried out by professors, lecturers, associate professors, or research associates from the field of sociology who have been granted the right to conduct examinations due to longstanding teaching experience in the field of sociology. Research assistants, research associates, adjunct lecturers and lecturers with special responsibilities may only be appointed to conduct examinations under exceptional circumstances; when there are not enough qualified faculty members available to conduct examinations.
- (2) Observers must have sat the corresponding Master's examination or equivalent.
- (3) The candidate is permitted to propose an examiner for the Master's thesis and the final oral examination. This does not however, constitute legal entitlement to be examined by a particular examiner.
- (4) The chair of the examinations board ensures that candidates are notified of

examiners' names in due time.

- (5) Examinations held as an integrated part of courses or lectures during the course of study are generally conducted by the teacher of the course in question. Examinations held at the end of a module must be conducted by a person qualified to do so, in accordance with § 6 paragraph 1.

§ 7 Recognition of study periods, course credits and examination results

- (1) Course credits and examination results as well as academic degrees that were obtained through a degree programme at another state or state-recognised higher education institution or college of cooperative education (Berufsakademie) in the Federal Republic of Germany, or through degree programmes at state or state-recognised higher education institutions abroad, will be recognised as long as the skills acquired do not differ significantly from those required for the courses and examinations or the degrees that are replaced. This recognition is required in order to continue an academic programme and to take examinations. Courses completed at recognised distance-learning institutions will be considered equivalent to those in a corresponding traditional degree programme.
- (2) It is the applicant's responsibility to provide all information and documents necessary for achievements to be recognised. It is the responsibility of the office which carries out the recognition procedure to prove that an application does not fulfil the requirements.
- (3) If agreements existing between the Federal Republic of Germany and other states concerning the equivalence of university degree programmes (Equivalency Agreements) diverge from paragraph 1 and § 29, paragraph 2, clause 5 of the LHG (State Law of Baden-Württemberg on Higher Education), and thereby favour students from other states, the rules and regulations in the Equivalency Agreement shall take precedence.
- (4) Course components and examination results are to be graded on the basis of a credit system. Provided that the grading systems are similar, grades must be transferred and used when calculating the overall grade in accordance with these examination rules and regulations. If grading systems are not comparable, examination prerequisites and results are graded as "passed". This recognition can be indicated in the diploma.
- (5) According to § 35 of the State Law of Baden-Württemberg on Higher Education (LHG), qualifications not gained in a university degree programme are recognised provided that these adequately replace skills as defined in the Module Handbook.

§ 8 Unexcused absence, withdrawal, exceeding of deadlines and deception

- (1) An examination is graded as "failed" (5.0), if a candidate fails to appear and is

unable to provide a valid reason for his or her absence, or, if the candidate withdraws after the examination has started. The same applies if the candidate fails to complete a written examination by the established deadline, unless the candidate is not at fault for the deadline being exceeded.

- (2) Reasons for withdrawal or absence must be plausible in accordance with paragraph 1, and must be submitted immediately to the examinations board in writing. If the candidate, or a child for whom the candidate is generally the sole caregiver, is ill, a medical certificate must be provided. In the event of doubt, a medical certificate from a designated physician may be required. If the reasons stated are accepted, a new examination date will be scheduled. In this case, examination results that are already available will be taken into account.
- (3) When deciding whether the candidate is responsible for exceeding a deadline for registration or taking an examination, the examinations board must respect the provisions stated in the Maternity Protection Act and the legal regulations concerning parental leave, and allow candidates to make appropriate use of these provisions. The same applies for students with disabilities or chronic diseases, or for students with dependent relatives, in accordance with § 7 paragraph 3 of the Home Care Leave Act (Pflegezeitgesetz).
- (4) If the candidate tries to influence the examination results through deception or by using unauthorised aids, the examination results will be graded as "failed" (5.0). In severe cases, the examinations board may exclude the candidate from all further examinations. If a candidate disrupts the proper course of the examination, they may be excluded by the examiner or examination supervisor from taking further part in the examination, in which case the examination will be graded as "failed" (5.0).
- (5) In accordance with paragraph 4, clauses 1 and 3, the candidate may request that the decision be validated by the examinations board within a period of 7 days. The candidate must be informed of negative decisions immediately and in writing; the reasons for the decision must be stipulated and information on the procedure for appeal must be provided.

§ 9 Examination components completed during the course of study

- (1) Examination components completed as an integrated part of lectures and courses during the course of study include written and oral components.
- (2) In written and oral examination components, candidates should prove that they are able to recognise problems related to their subject and develop solutions for them within a limited time, using subject-specific methods and limited resources.
- (3) A written examination lasts between 60 and 120 minutes. The duration of an oral examination should not exceed 30 minutes, or 60 minutes in the case of oral examinations taken at the end of a module.

- (4) If a written examination component takes the form of a term paper, the candidate must assure that he or she is the author of the paper and that he or she has used no resources other than those indicated.
- (5) The evaluation period for written examinations should not exceed four weeks.
- (6) If candidates provide a medical certificate that plausibly proves that they are not able to take examinations in the form prescribed, whether completely or partially, due to permanent or chronic health problems, the examinations board may allow them to take an equivalent examination in an alternative form. The same applies for other course requirements.

§ 10 Assessment of examination components

- (1) Grades for the individual examination components are determined by the respective examiners. The following grades must be used for assessment of examinations:

1 = very good = an outstanding performance;

2 = good = a performance which lies substantially above average requirements;

3 = satisfactory = a performance which corresponds to average requirements;

4 = sufficient = a performance which, despite deficiencies, still meets the requirements;

5 = failed = a performance which, due to considerable deficiencies, does not meet the requirements.

For more detailed assessment of examination results, grades may be further differentiated by increasing or decreasing the individual grades by 0.3; however, the grade 0.7 and incremental grades above 4.0 may not be used.

- (2) The final module grade is calculated on the basis of the unrounded values of module examination components corresponding to the number of credits. If a module requires that a final examination is completed, the grade will be weighted in the calculation of the final module grade according to the number of credits which it is worth.
- (3) Final module grades and the overall Master's examination grade are:

for an average up to and including 1.5	very good
average of between 1.6 and up to/including 2.5	good
average of between 2.6 and up to/including 3.5	satisfactory
average of between 3.6 and up to/including 4.0	sufficient
- (4) When calculating final module grades and the overall examination grade, only the first decimal after the point is taken into account, without rounding. The overall grade for the Master's examination is calculated in accordance with § 16, paragraph 2.

- (5) In addition to the final grade calculated according to the German system, students who have passed the examination components will also be awarded a relative grade according to the following scale:

A for the top 10 %
B the following 25 %
C the following 30 %
D the following 25 %
E the following 10 %

The grades achieved by at least two previously graduating year groups may also be taken into account when calculating the relative grades for the current graduating year group, depending on the size of the graduating cohort. For degree grades, the ECTS grade must be included. For individual modules, the ECTS grade may be listed when possible and necessary.

Section II: Master's examination

§ 11 Master's examination admission requirements

- (1) Admission to the Master's examination will be granted only to those who:
1. are enrolled at Heidelberg University in the Master's degree programme in sociology,
 2. have not lost their entitlement to take the final examinations in the Master's degree programme in sociology.
- (2) For admission to the Master's thesis, certificates must also be presented proving the successful completion of the lectures and courses set forth in Appendix 2, totalling the number of credits stated in § 3. One of the certificates required may be submitted during the period in which the Master's thesis is being completed.

§ 12 Admission procedure

- (1) The application for admission to the Master's examination must be made in writing, addressed to the chair of the examinations board. The following must be enclosed with the application:
1. proof of fulfilment of the admission requirements as stated in § 11,
 2. a declaration from the candidate, stating whether they have previously failed a Master's examination in a Master's degree programme in sociology, or whether they are currently involved in an examination procedure in such a degree programme.
- (2) If the candidate is unable to provide such evidence, the examinations board may accept other documents as proof.
- (3) The application is the basis for the examinations board's decision as to whether

the candidate may be admitted to the examination. Rejections must be substantiated and notified in writing along with instructions for appeal.

- (4) The application for admission to the Master's examination may only be rejected if:
1. with the requirements outlined in § 11 are not fulfilled, or
 2. the documents set forth in paragraph 1 are not complete, and have not been completed upon request, or
 3. the candidate has failed their final attempt at the Master's examination in a degree programme in sociology, or has lost their entitlement to take the final examinations, or
 4. the candidate is currently involved in an examination procedure in such a degree programme.

§ 13 Scope and nature of the Master's examination

- (1) The Master's examination consists of:
1. the successful completion of the courses and modules set forth in Appendix 2,
 2. the Master's thesis.
- (2) The examinations referred to in paragraph 1, item 1 are taken as an integrated part of the respective lectures or courses. They may be in written or oral. The lecturer responsible for a lecture or course determines the nature and duration of the integrated examination component and provides this information before the beginning of the lecture or course. In accordance with the examination rules and regulations, the duration and nature of final module examinations will be determined by a person qualified to supervise examinations. The candidates may propose a topic for the final module examinations. This does not however, constitute a legal entitlement to be examined on a certain topic.
- (3) The components of the Master's examination must be taken in the following order:
1. examinations completed as an integrated part of courses or lectures during the course of study (paragraph 1, item 1)
 2. Master's thesis (paragraph 1, item 2).
- (4) In exceptional cases, and with due justification, the examinations board may allow examination components to be completed in an order different to that stated in paragraph 3. The examinations board may allow for the order in which components are completed (stated in paragraph 3) to be changed in exceptional and justifiable cases. Upon granting this permission, deadlines for the individual examination components will be simultaneously determined. If these deadlines are not met, the examination components which have not yet been completed will be graded as "failed" (5.0), unless the candidate is not at fault for the deadline being exceeded.
- (5) § 9 paragraph 2 applies accordingly.

§ 14 Master's thesis

- (1) The Master's thesis enables the candidate to illustrate that they are able to work independently, within a given period of time and using academic methods, to address a problem from the field of Sociology.
- (2) The Master's thesis may be assigned and supervised by any authorised examiner as according to § 6 paragraph 1 of the rules and regulations of the Sociology Department. The assignment and supervision by a qualified examiner from another department or subject area at Heidelberg University requires the prior consent of the examinations board. With the prior consent of the examinations board, the Master's thesis may be completed at an institution outside of Heidelberg University; provided that it is supervised by an examiner authorised in accordance with clause 1.
- (3) In accordance with § 11, paragraph 1, item 1, the candidate must begin work on the Master's thesis no later than two weeks after the successful completion of the last examination component completed during the course of study, or must have by that time submitted an application to the chairperson of the examinations board for the assignment of a topic.
- (4) The topic of the Master's thesis will be determined by the thesis' supervisor. Where an application is submitted, the chairperson of the examinations board ensures that the said candidate receives a topic for their Master's thesis in due time. The candidate is to be given the opportunity to propose topics. This does not however, constitute legal entitlement to a particular topic. The thesis topic will be assigned by the chair of the examinations board. The date of assignment must be recorded.
- (5) The deadline for submission of the thesis is five months following assignment of the topic. In exceptional cases, the examinations board, in consultation with the supervisor, may extend this deadline by up to two months. If the deadline is not met, the Master thesis will be graded as "failed" (5.0), unless the candidate is not at fault for exceeding the deadline.
- (6) The topic, task and scope of the Master's thesis must be limited in such a way that the candidate is able to complete the thesis within the given time frame. The topic may be rejected only once, and only within the first month after the date of assignment.
- (7) The Master's thesis may be written in German or English. Upon approval from the examinations board, the thesis may also be written in other languages.

§ 15 Submission and assessment of the Master's thesis

- (1) Three copies of the Master's thesis (two bound hard copies and one digital copy) must be submitted to the examinations board by the deadline; the date of submission must be recorded. The thesis must contain a summary.

- (2) When submitting the Master's thesis, the candidate must assure in writing that they are the author of their own work and that they have used no sources or aids other than those indicated.
- (3) The Master's thesis will be assessed by two examiners, one of whom must be a professor. The first examiner should be the supervisor of the thesis. The second examiner will be appointed by the examinations board. The candidate is permitted to propose a second examiner. This does not, however, constitute legal entitlement to be examined by a particular examiner. The evaluation period should not exceed six weeks.
- (4) The grade is calculated as the mean of both evaluations; § 10 applies accordingly. If the grades differ by more than one grade point, the examinations board will determine the Master's thesis grade after consulting both examiners. In such cases, a third examiner may be consulted.

§ 16 Passing the examination and overall grade

- (1) The Master's examination is passed when all examination components as set forth in § 13 paragraph 1 have been graded as "sufficient" (4.0) or better.
- (2) When calculating the overall grade for the Master's examination in accordance with § 10 paragraph 3, the numerical values of all module grades shall be considered without rounding according to § 10 paragraph 3, and shall be weighted according to their respective number of credits.
- (3) The Master's thesis' module will be weighted by a factor of 1.5.

§ 17 Retaking an examination component and deadlines

- (1) If examinations components are not passed, or are considered not to have been passed, they may be retaken once. This includes failed examinations taken at other universities. A second retake is only permitted under exceptional circumstances and only for a maximum of two examination components completed during the course of study. Approval of a second retake must be granted by the examinations board. A second retake of a final module examination or the Master's thesis is not permitted.
- (2) It is not permitted to retake an examination component which has been graded as passed.
- (3) Failed examinations must be retaken no later than during the following two semesters. If the candidate fails to meet this deadline, they will lose their entitlement to take the examination, unless they are not responsible for the deadline being exceeded.

- (4) If a compulsory module is failed on the final attempt, the candidate will be excluded from the academic programme.

§ 18 Master's diploma and certificate

- (1) Once the Master's examination is passed, a diploma will be issued within four weeks. This states the individual modules with their respective grades (grades in accordance with § 12 paragraph 3 and their numerical value), and the relevant number of credits, the topic and grade for the Master's thesis, and the overall grade for the Master's examination. The diploma bears the date of the last examination component completed. It must be signed by the dean and the chair of the examinations board.
- (2) A "Diploma Supplement" in German and English is also provided, containing additional information about the course content and period of study. The content complies with the "European Diploma Supplement Model".
- (3) A bilingual Master's certificate in English and German is issued with the diploma, bearing the same date as the diploma. It certifies conferment of the academic degree "Master of Arts". The Master's certificate is signed by the dean and the chair of the examinations board. It bears the faculty seal.
- (4) If the Master's examination is failed on the final attempt or is considered not to have been passed, the chairperson will issue a written notification, providing information on the procedure for appeal. Upon request and on presentation of supporting documents and the certificate of exmatriculation, a certificate will be issued that lists any completed examination components and their respective grades as well as the examination components still required to pass the Master's examination. The certificate indicates that the Master's examination has not been passed.

Section III: Final provisions

§ 19 Invalidity of examinations

- (1) If a candidate has cheated on an examination and this is not discovered until after the diploma has been issued, the examinations board maintains the right to alter the grade awarded for all examination components concerned, and declare the examination partially or completely failed.
- (2) If the requirements for admission to the examination were not fulfilled, but without any intent on the candidate's part to cheat, and this is not discovered until after the diploma has been issued, the passed examination will be considered as compensation for this shortcoming. If the candidate intentionally gained admission to the examination through deceit, the examinations board will make a decision on the matter.

- (3) Before a decision is made, candidates will be given the opportunity to provide an explanation.
- (4) Fraudulent examination diplomas will be confiscated and, if necessary, a new diploma will be issued. If the examination has been graded as "failed" due to cheating or deceit, the Master's certificate will be confiscated along with the fraudulent examination diploma. In accordance with paragraph 1 and paragraph 2 clause 2, a decision may not be taken more than five years after the date indicated on the examination diploma.

§ 20 Access to examination documents

After the examination procedure has been completed, the candidate has the right to request access to examination documents within a reasonable period of time. Requests must be made in writing and must be submitted within one year of completion of the examination procedure. The chair of the examinations board will decide when and where such access will be given.

§ 21 Specialisation in sociological organisational development and sociological development of human resources

On passing the Master's examination, successful conclusion of the degree programme with a specialisation in sociological organisational development and sociological development of human resources can be certified. Fulfilment of the following five conditions must be proven.

1. Successful participation in a lecture or course constituting an introduction to organisational sociology,
2. successful completion of two seminars on sociological organisational development and/or sociological development of human resources, in both of which credits were gained,
3. successful participation in a course or lecture which dealt with human resource law, human resources administration or recruitment, staff management, consulting, coaching, further training or similar topics,
4. completion of a work placement lasting six weeks, in an organisational development department or the human resources department of a large company,
5. production of a Master's thesis relating to the field of sociological organisational development and/or sociological development of human resources, that has been graded as "good" or better.

§ 22 Coming into force

- (1) The above examination rules and regulations become effective on the first day of the month following their publication in the President's bulletin (Mitteilungsblatt des Rektors).

- (2) Upon request, the previous examination rules and regulations continue to apply for students who are already enrolled in the Master's degree programme in Sociology at Heidelberg University for a period of two years.

Heidelberg, 3 February 2016
Professor Bernhard Eitel
President

Appendix 1: Course of studies for Master of Arts - Sociology

		Semester 1	Semester 2	Semester 3	Semester 4
General advanced level course components	Module 1	Current Sociological Theory 16 CP			
	Module 2	Sociological Analysis of Institutions and Organisations 16 CP			
Additional course components for specialisation	Module 3	Advanced Methods 12 CP			
	Module 4		Project/ Research Seminar I and II 28 CP		
	Module 5	Specialisations 18 CP			
	Module 6				Master's thesis incl. Advanced seminar 30 CP
Number of CP to be gained		30 CP	30 CP	30 CP	30 CP

Appendix 2

List of modules

Compulsory modules

Module no.	Module code	CP	Application and scope
MASoM 1* #	Current Sociological Theory	16	General advanced level course components 32 CP
MASoM 2* #	Sociological Analysis of Institutions and Organisations	16	
MASoM 3* #	Advanced Methods	12	Additional course components for specialisation 58 CP
MASoM 4* #	Project Research Seminar I and II	28	
MASoM 5* #	Specialisations	18	
MASoM 6 #	MA thesis including Advanced seminar	30	Final component of the Master's examination 30 CP

* Successful completion of these modules is required for the admission to the MA Thesis in accordance to § 13, paragraph 2.2 of the examination rules and regulations

These modules are part of the Master's examination (§ 15, paragraph 1 of the examination rules and regulations)

Appendix 3

Master's Degree Programme in Sociology (Minor subject)

§ 1 Validity, examinations board

These regulations are amendments to the rules and regulations of the Master's Degree programme in Sociology. The examinations board for sociology is responsible for all examinations completed for sociology studied as a minor subject. In general, the regulations pertaining to the major subject for which the student is immatriculated apply.

§ 2 Admission requirements

(1) Admission requirements are:

1. 35 CP in the subject Sociology gained as part of a first degree programme or

2. 50 CP gained in a first degree programme consisting of substantial sociological content.

(2) The admission board for the Master's degree programme in sociology decides if the prerequisites for the study of sociology as a minor subject in combination with a major subject are met.

§ 3 Modules of the Master's degree programme (minor subject)

Sociology may be studied as part of a Master's degree programme as a minor subject in combination with a different major subject. In this case, 20 CP must be gained in sociology in courses stated in the Module Handbook for sociology studied as a major subject. At least two graded course components must be completed in sociology as a minor subject. All achieved efforts will be summarised in the minor subject module Sociology.

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