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Heidelberg University Examination Rules and Regulations for the Bachelor’s Degree Programme in Education Studies

from 14 June 2007

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Section I: General provisions

§ 1 Purpose of the academic programme and examination

- (1) The purpose of the Bachelor's degree programme in Education Studies is to convey the knowledge, skills and experience necessary for employment in a range of professions in the fields of education and pedagogy. Accordingly, the Bachelor's degree programme in Education Studies should allow students to gain a first degree that qualifies them to enter a profession, should enable them to solve problems independently, and develop skills relevant to education studies.
- (2) The purpose of the Bachelor's examination is to assess whether students have mastered the fundamentals of Education Studies, have an overview of the interconnections between the individual disciplines, and have acquired the basic skills necessary, both methodological and practical, to enter a profession.
- (3) The requirements for admission to the academic programme are subject to separate admission regulations.

§ 2 Bachelor's degree

Upon successful completion of the Bachelor's examination, Heidelberg University will confer the academic degree, "Bachelor of Arts" (abbreviated to B.A.).

§ 3 Standard period of study, programme structure and range of courses offered

- (1) The standard period of study for the Bachelor's degree programme is six semesters, including examinations. Successful completion of the Bachelor's degree programme requires a total of 180 credits (CP) in both compulsory and elective courses.
- (1a) On application, students may be admitted to the Bachelor's degree programme in Education Studies for part-time study. Details are subject to the applicable version of the regulations on part-time study at Heidelberg University (Teilzeitstudienordnung - TeilzeitstudienO). Upon admittance for part-time study, the standard period of study will be amended in accordance with the relevant provisions. With regard to processing times for written examination components, § 4 paragraph 3 of the regulations on part-time study (TeilzeitstudienO) must be observed.
- (3) The Bachelor's degree programme in Education Studies has a modular structure and can be studied as either a) a major subject (74 CP) or, b) a minor subject (35 CP). Professional, cross-disciplinary skills (10 CP) are to be gained as part of the major subject. Where Education Studies is studied as a major subject, the Bachelor's Thesis is worth 12 credits. The required modules and corresponding courses which are to be completed in accordance with the module handbook are listed in appendix 1.

- (4) The Bachelor's degree is awarded, in accordance with the regulations, to those who have passed the prescribed examination components in both subjects, obtained professional and cross-disciplinary skills, and completed their Bachelor's thesis. Graduation in only one subject does not entitle students to a Bachelor's degree. The final examination components in both subjects, as well as the final examinations for cross-disciplinary skills, must all be taken within a period of 8 months. If this deadline is exceeded, examination components which have not been taken shall be graded as "failed" (5.0), unless the student is not responsible for the deadline being exceeded. If the final examination components, as outlined in clause 2, are completed in semester 4 or earlier, the final deadline shall not apply.
- (5) In accordance with § 21, the faculty of the major subject is responsible for verifying adherence to the regulations set forth in paragraph 4, and for issuing the diploma and degree certificate.
- (6) An orientation examination must be taken no later than at the end of the second semester. This examination is sat during the course of study and consists of the successful participation in compulsory courses equating to a minimum of 12 credits if Education Studies is studied as a major subject, or 6 credits if Education Studies is studied as a minor subject.
- (7) Any outstanding credits must be gained in the subsequent semester at the latest. If the orientation examination has not been passed by the end of the third semester, the student is not entitled to take the final examinations, unless the student is not responsible for the deadline being exceeded.
- (8) The orientation examination is a preliminary part of the Bachelor's examination.
- (9) Generally, the language of instruction and examination is German. Lectures and courses may also take place in English.

§ 4 Modules, credits and transcript of grades

- (1) A module is a teaching unit, self-contained in terms of both time and content and comprised of various lectures and courses. It not only comprises the lectures and courses attended, but also the components necessary for a passing grade in the module.
- (2) The Bachelor's thesis is an individual module.
- (3) In order to pass a module, all module components must be graded "sufficient" (4.0) or better (sub-module grades).
- (4) Credits are given for successfully completed modules, including their individual components. One credit (CP) corresponds to a workload of 30 hours.
- (5) Grades that are to be recognised as having been earned during the course of study may only be submitted once and only in one subject area. If two subjects require the same course to be completed, permission to have it counted for both subjects

may be granted. This decision will be made by the corresponding examinations boards.

- (6) A transcript of grades (transcript of records) will be issued at the end of each semester. This transcript lists all module and sub-module examinations that students have passed, and the corresponding credits and grades.

§ 5 Examinations board

- (1) The examinations board is responsible for examination organisation and the tasks prescribed in these examination rules and regulations. It is made up of two professors or lecturers, one representative from the body of research associates, and one student representative as an advisory member. The faculty council appoints the chairperson, the deputy chairperson, and the other members of the examinations board for a period of two years each. The chairperson and the deputy chairperson must be professors or lecturers.
- (2) The examinations board ensures that the examination rules and regulations are upheld and provides recommendations for further improving the curriculum and the examination rules and regulations. The board also ensures that course assessments can be completed and subject examinations can be taken within the timeframes stated in the examination rules and regulations. It appoints the examiners and observers involved in examinations. The examinations board may confer responsibility for appointing examiners and observers to its chairperson. The board may be called upon for all questions regarding examinations.
- (3) The chairperson manages the business of the examinations board, prepares and chairs meetings and, in the event of a tie vote, has the deciding vote.
- (4) The examinations board may confer further responsibility to its chairperson, or to another person authorised by the institute, provided this does not violate applicable law. Such a decision may be revoked at any time. The examinations board must be informed on a regular basis about the execution of these tasks.
- (5) Members of the examinations board have the right to attend examinations.
- (6) Members of the examinations board, examiners, and observers are obliged to maintain professional confidentiality. Members who are not civil servants are sworn to secrecy by the chairperson.
- (7) The candidate must be informed of negative decisions of the examinations board immediately and in writing; the reasons for the decision must be stipulated and information on the procedure for appeal must be provided.

§ 6 Examiners and observers

- (1) In general, examinations which are not completed during the course of study may only be carried out by professors or lecturers, associate professors, or research associates who, on the basis of longstanding teaching experience, have been

granted the right to conduct examinations. Research assistants or research associates, adjunct lecturers and lecturers with special responsibilities may only be appointed to conduct examinations under exceptional circumstances; when there are not sufficient faculty members available, who have the right to conduct examinations.

- (2) Examinations held during the course of study are usually conducted by the teacher of the respective course.
- (3) Observers must have sat the corresponding Bachelor's examination or equivalent.
- (4) The candidate is permitted to suggest examiners for the Bachelor's thesis. This does not, however, constitute entitlement to be examined by a particular examiner.
- (5) The chair of the examinations board ensures that candidates are notified of the examiners' names in due time.
- (6) Authorised examiners may be called to conduct an examination up to two years after leaving Heidelberg University.

§ 7 Recognition of course credits, examination results and academic degrees

- (1) Course credits and examination results, as well as academic degrees obtained through a degree programme at another state or state-recognised higher education institution or college of cooperative education (Berufsakademie) in the Federal Republic of Germany, or through degree programmes at state or state-recognised higher education institutions abroad, will be recognised as long as the skills acquired do not differ significantly from those required for the courses and examinations or the degrees that are replaced. This recognition is required in order to continue an academic programme, take examinations, enrol in a further academic programme or be admitted to a doctoral programme. The validity of § 15, paragraphs 3 and 4 LBG (State Public Service Law) remains unaffected.
- (2) Preliminary and intermediate examinations taken at other German universities in the same degree programme or in a similar degree programme will be recognised. Units of study completed at recognised distance learning institutions will be considered equivalent to those completed in a corresponding traditional degree programme with regard to determining the duration of study.
- (3) It is the applicant's responsibility to provide all information necessary for credits to be recognised. It is the responsibility of the office which carries out the recognition procedure to prove that an application does not fulfil the requirements.
- (4) If agreements existing between the Federal Republic of Germany and other states concerning the equivalence of university degree programmes (Equivalency Agreements) diverge from paragraph 1 and § 29, paragraph 2, sentence 5 of the LHG (Act on Higher Education of the Land of Baden-Württemberg), and thereby favour students from other states, the rules and regulations in the Equivalency Agreement shall take precedence.

- (5) Examination results are to be graded on the basis of a credit system that allows credits from equivalent or similar degree programmes to be recognised; this also applies to universities of cooperative education, provided that equivalence is established.
- (6) Knowledge and skills acquired outside of the higher education system are to be recognised for a degree programme at a higher education institution if
1. the requirements for university admission are fulfilled at the time of recognition,
 2. the knowledge and skills to be recognised for the university degree programme are equivalent in both content and level to the course credits and examinations which they replace, and
 3. the criteria for recognition have been verified in an accreditation.
- Knowledge and skills gained outside of the higher education system may not replace more than 50% of the university degree programme. Universities shall specify details in the examination rules and regulations, in particular the extent to which knowledge and skills gained outside of the higher education system may be recognised, and the preconditions that must be fulfilled. The examination rules and regulations may require the completion of a placement test.
- (7) Credits may be awarded for coursework and examinations completed in the context of continuing education programmes for professionals (Kontaktstudien). With regard to the recognition of credits acquired through a continuing education programme for professionals, paragraphs 2 and 5 as well as paragraph 6 clause 1 item 1 apply accordingly. When recognising knowledge and skills gained outside of the higher education system for continuing education programmes for professionals, paragraph 6 applies accordingly.

§ 8 Unexcused absence, withdrawal, deception and breaches of regulations

- (1) An examination is graded as "failed" (5.0) if a candidate fails to appear without being able to state a valid reason for their absence, or if they withdraw from the examination after it has started. The same applies if a written examination is not completed within the specified time limit, unless the candidate is not responsible for exceeding the time limit.
- (2) Reasons for withdrawal or absence, in accordance with paragraph 1, must be plausible and must immediately be submitted in writing to the examinations board. If the candidate, or a child for whom the candidate is generally the sole carer, is ill, a medical certificate must be provided. In the event of doubt, the University can request a medical certificate from a designated doctor. If the reasons are accepted, a new date for the examination will be scheduled. In this case, existing examination results are to be taken into account.
- (3) When deciding whether the candidate is responsible for exceeding a deadline for registering or taking an examination, the examinations board must respect the provisions stated in the Maternity Protection Act and the legal regulations concerning parental leave, and allow candidates to make appropriate use of these provisions.

- (4) If the candidate tries to influence the examination results through deception or by using unauthorised aids, the examination results will be graded as "failed" (5.0). If a candidate disrupts the proper course of the examination, they may be excluded from continuing the examination by the examiner or examination supervisor, in which case the examination will be graded as "failed" (5.0). In extreme cases, the examinations board may exclude the candidate from all further examinations.
- (5) With regard to paragraph 4, clauses 1 and 2, the candidate may request that the decision be validated by the examinations board within a period of 7 days. The candidate must be informed of negative decisions immediately and in writing; the reasons for the decision must be stipulated and information on the procedure for appeal must be provided.

§ 9 Types of examination component completed during the course of study

- (1) Examination components completed during the course of study are:
 1. oral examinations
 2. written examinations (electronically, where applicable).
- (2) If candidates provide a medical certificate that plausibly proves that they are not able to take examinations in the form prescribed, whether completely or partially, due to permanent or chronic health problems, the examinations board may allow them to take the examination component in an equivalent form. The same applies to examination prerequisites.

§ 10 Oral examination components completed during the course of study

- (1) In oral examination components, candidates are required show that they are able to identify interconnections within the subject matter being examined, and relate specific problems to these interconnections. Furthermore, candidates should demonstrate that they have adequate fundamental knowledge relating to their academic programme.
- (2) An oral examination lasts between 15 and 30 minutes.

§ 11 Written examination components completed during the course of study

- (1) In written examination components, candidates should show that they are able to recognise problems relating to their subject and find solutions for them using subject-specific methods with limited time and resources.
- (2) A written examination lasts between 60 and 120 minutes. Multiple choice questions are permitted.
- (3) If a written examination is taken as a term paper, candidates must assure that they are the authors of their work and have used no sources or aids other than those indicated.

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- (4) The evaluation period for written examinations should not exceed four weeks.

§ 12 Assessment of examination components

- (3) Grades for the individual examination components are determined by the respective examiners. The following grades must be used for assessment of examinations:

1	=	very good	=	an outstanding performance;
2	=	good	=	a performance which lies substantially above average requirements;
3	=	satisfactory	=	performance which corresponds to average requirements;
4	=	sufficient	=	a performance which, despite deficiencies, still meets the requirements;
5	=	failed	=	a performance which does not meet the requirements due to considerable deficiencies.

For more detailed assessment of examination performance, grades may be further differentiated by increasing or decreasing the individual grades by 0.3; however, the grade 0.7 and incremental grades above 4.0 may not be used.

- (4) The final module grade is calculated on the basis of the unrounded values of module examination components corresponding to the number of credits earned. If a final examination is to be completed within a module, this final module examination grade constitutes the grade for this module.
- (5) A subject grade is given for each subject (1. major subject; 2. major or minor subject). The subject grades are calculated in accordance with § 19, paragraph 2, using the module grades, which are weighted according to the corresponding number of credits earned.
- (6) The final module grade, subject grade and the overall Bachelor's examination grade are:
- | | |
|---|--------------|
| for an average up to/including 1.5 | very good |
| for an average of between 1.6 and up to/including 2.5 | good |
| for an average of between 2.6 and up to/including 3.5 | satisfactory |
| for an average of between 3.6 and up to/including 4.0 | sufficient. |
- (7) In accordance with paragraph 4, when calculating final module grades, subject grades and the overall grade for the Bachelor's examination, only the first digit after the decimal point is taken into account, without rounding.
- (8) The Bachelor's examination is passed when all required examination components in both subjects, and the cross-disciplinary skills, as well as the Bachelor's thesis, have been graded as "sufficient" (4.0) or better. In accordance with paragraph 4,

when calculating the overall grade for the Bachelor's examination, the numerical grades for each subject and the Bachelor's thesis will be added together without rounding, and weighted according to the number of credits earned.

- (9) In addition to the final grade calculated according to the German system, students who have passed examination components will also be awarded a corresponding grade according to the following scale:

A	the top	10%
B	the following	25%
C	the following	30%
D	the following	25%
E	the following	10%.

The grades achieved by at least two previously graduating year groups may also be taken into account when calculating the relative grades for the current graduating year group, depending on the size of the graduating cohort. For degree grades, the corresponding grade must be included. For individual modules, the corresponding grade may be listed when possible and necessary.

Section II: Bachelor's examination

§ 13 Bachelor's examination admission requirements

- (1) Admission to the Bachelor's examination in Education Studies is only authorised for those who:
1. are enrolled at Heidelberg University for the Bachelor's degree programme in Education Studies,
 2. have not lost their entitlement to take the final examinations in the Bachelor's degree programme Education Studies.
- (2) Certificates proving the following must be provided for admission to the Bachelor's thesis:
1. successful completion of the orientation examination,
 2. successful completion of the modules and courses listed in appendix 1 for Education Studies as a major subject, equating to 84 credits (including 10 credits gained in the module "Cross-disciplinary Skills")
 3. successfully completion of modules and courses in a second major subject, equating to 84 credits (including 10 credits gained in the module, "Cross-disciplinary Skills").

§ 14 Bachelor's examination admission procedure

- (1) The application for admission to the examination must be made in writing, and be addressed to the chair of the examinations board. The application must include the following documents:
1. evidence of fulfilment of the admission requirements outlined in § 13 paragraph 1,

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2. a declaration stating whether the candidate has previously failed a Bachelor's examination in the Bachelor's degree programme in Education Studies, or whether they are currently involved in an examination procedure in such a programme.
- (2) If the candidate is unable to provide such evidence, the examinations board may accept other documents as proof.
 - (3) The application is the basis for the examinations board's decision as to whether the candidate may be admitted to the examination. Rejections must be substantiated and notified in writing along with instructions for appeal.
 - (4) The application for admission to the examination may only be rejected if:
 1. the requirements outlined in § 13 paragraph 1 are not fulfilled, or
 2. the documents set forth in paragraph 1 are not complete, and have not been completed upon request, or
 3. the candidate has failed their final attempt at the Bachelor's examination in Education Studies, or has lost their entitlement to take the final examinations, or
 4. is currently involved in an examination procedure in such a programme.

§ 15 Scope and nature of the Bachelor's examination

- (1) The Bachelor's examination in the Education Studies degree programme consists of:
 1. the successful participation in the modules and corresponding courses listed in appendix 1 (for Education Studies as a major subject), or successful participation in the modules and corresponding courses listed in appendix 2 (for Education Studies as a minor subject)
 2. a Bachelor's thesis (with Education Studies as a major subject)
- (2) The examinations referred to in paragraph 1, item 1 are taken as an integrated part of the respective lectures or courses. They may be in written or oral form. The lecturer responsible for a course determines the nature and duration of the examination components and provides this information no later than at the beginning of the course.

§ 16 Bachelor's thesis

- (1) The Bachelor's thesis serves to demonstrate that the candidate is able to independently work on a problem from the field of Education studies within a given time limit and by using academic methods.
- (2) In accordance with § 6 paragraph 1 sentence 1, the Bachelor's thesis may be assigned and supervised by any authorised examiner.
- (3) After successful completion of all examination components taken during the course of study, the candidate must begin work on the Bachelor's thesis within four weeks

of the beginning of the semester, or must have by that time submitted an application for the assignment of a topic for the Bachelor's thesis to the chair of the examinations board. If the deadline is not met, the Bachelor's thesis will be graded as "failed" (5.0), unless the candidate is not responsible for the deadline being exceeded.

- (4) The topic of the Bachelor's thesis will be determined by the thesis supervisor, in consultation with the candidate. If such an application is made, the chair of the examinations board will ensure that the candidate receives a topic for their Bachelor's thesis in due time. The candidate is permitted to propose topics; however, this does not constitute legal entitlement to a particular topic. The chair of the examinations board assigns the thesis topic; the date of assignment must be recorded.
- (5) The deadline for submission of the thesis is nine weeks following assignment of the topic. In exceptional cases, the examinations board may extend this deadline by up to three weeks for candidates studying full-time, and by up to nine weeks for those studying part-time. If the deadline is not met, the Bachelor's thesis will be graded as "failed" (5.0), unless the candidate is not responsible for the deadline being exceeded. The topic may be returned only once and only within the first two weeks of the completion period.
- (6) The topic, task and scope of the Bachelor's thesis must be limited in such a way that the candidate is able to complete the thesis within the given period.
- (7) The Bachelor's thesis may be written in German or English. Upon approval from the examinations board, the thesis may also be written in other languages.

§ 17 Submission and assessment of the Bachelor's thesis

- (1) Three copies of the Bachelor's thesis must be submitted to the examinations board before the established deadline; the submission date must be recorded. The thesis must contain a summary.
- (2) When submitting their Bachelor's thesis, the candidate must assure in writing that they are the author of their work and have used no sources or aids other than those indicated.
- (3) The Bachelor's thesis will be assessed by two examiners, one of whom must be a professor. The first examiner should be the supervisor of the thesis. The second examiner will be appointed by the examinations board. The candidate is permitted to propose a second examiner. This does not, however, constitute entitlement to examination by a particular examiner. The evaluation period should not exceed six weeks.
- (4) The grade is calculated as the average of the two assessments; § 12 applies accordingly. If the grades differ by more than one grade point, the examinations board will determine the Bachelor's thesis grade after consulting both examiners. In such cases, a third examiner may be consulted.

§ 18 Passing the examination and overall grade

- (1) The Bachelor's examination for Education Studies is passed when all examination components according to § 15 paragraph 1 have been graded as "sufficient" (4.0) or better.
- (2) In accordance with § 12 paragraph 3, the module grades will be weighted according to the number of credits earned when calculating the grade for each subject. In accordance with § 12 paragraph 4, the numerical values of all module grades shall be considered without rounding for the calculation of the overall grade.
- (3) The overall grade for the Bachelor's examination is calculated in accordance with § 12 paragraph 6.

§ 19 Retaking an examination and deadlines

- (1) If examination components are not passed or are considered not to have been passed, they may be retaken once. A second retake is permitted only under exceptional circumstances and only for a maximum of two examinations completed during the course of study. A second retake for the Bachelor's thesis is not permitted.
- (2) It is not permitted to retake an examination component which has been graded as passed.
- (3) If an examination component has been failed, it must be retaken at the next possible examination date. If candidates fail to meet this deadline, they will lose entitlement to take this examination, unless they are not responsible for the deadline being exceeded.
- (4) If a module is ultimately failed, candidates lose their right to study the degree programme.

§ 20 Bachelor's diploma and certificate

- (1) Once the Bachelor's examination is passed in both subjects, a diploma will be issued within four weeks. The diploma will list all individual modules with their respective grades (graded in accordance with § 12, paragraph 3, and numerical value) and credits for each subject, as well as the overall grade of the Bachelor's examination. The diploma will also contain details of cross-disciplinary skills and the Bachelor's thesis. The diploma will be dated with the date of the last examination component. It must be signed by the dean and the chair of the examinations board.
- (2) A "Diploma Supplement" in German and English is also provided, containing additional information about the course content and period of study. The content complies with the "European Diploma Supplement Model".

- (3) A bilingual Bachelor's degree certificate in German and English is issued with the diploma, bearing the same date as the diploma. It certifies the conferment of the academic degree "Bachelor of Arts". The Bachelor's certificate is signed by the dean and the chair of the examinations board. It bears the university seal.
- (4) If the Bachelor's examination is ultimately failed or considered to have ultimately been failed, the chairperson will issue a written notification, providing information on the procedure for appeal. Upon request and provision of the relevant proof, a certificate will be issued listing passed examination components and the corresponding grades, along with a statement confirming that the Bachelor's examination was ultimately not passed.

Section III: Final provisions

§ 21 Invalidity of examinations

- (1) If a candidate has cheated on an examination component and this is not discovered until after the diploma has been issued, the examinations board maintains the right to alter the grade awarded for all examination components concerned, and declare the examination partially or completely failed.
- (2) If the requirements for admission to the examination were not fulfilled, but without any intent on the candidate's part to cheat, and this is not discovered until after the diploma has been issued, the passed examination will be considered as compensation for this shortcoming. If the candidate intentionally deceived in order to gain admission to the examination, the examinations board will make a decision on the matter.
- (3) Before a decision is made, the candidate will be given the opportunity to provide an explanation.
- (4) Fraudulent examination diplomas will be confiscated and, if necessary, a new diploma will be issued. If the examination has been graded as "failed" due to cheating or deception, the Bachelor's certificate will be confiscated along with the fraudulent examination diploma. In accordance with paragraph 1 and paragraph 2 clause 2, a decision may not be taken more than five years after the date on the examination diploma.

§ 22 Access to examination documents

After the examination procedure has been completed, the candidate has the right to request access to examination documents within a reasonable period of time. The request must be made in writing and submitted within one year of completion of the examination procedure. The chair of the examinations board will decide when and where such access will be given.

§ 23 Coming into force

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These examination rules and regulations come into force on 1 October 2007.

Appendix 1

Module overview

Modules	Teaching and Learning	Examination types
Module 1: Shaping Teaching and Learning Processes	Courses equating to 9 CP	Presentation or talk and written report, term paper or examination, or oral examination equating to 3 CP
Module 2: Methodological and Research-theoretic Foundations of Empirical Education Studies	Courses with tutorials equating to 4 CP	Presentation or talk and written report, term paper or examination, or oral examination equating to 3 CP
Module 3: Theoretical Foundations of Education Studies	Courses equating to 10 CP	Presentation or talk and written report, term paper or examination, or oral examination equating to 3 CP
Module 4: Societal Parameters and Institutional Contexts of Education Processes	Courses equating to 7 CP	Presentation or talk and written report, term paper or examination, or oral examination equating to 3 CP
Module 5: Education Paths in the Transformation Process Leading to a Knowledge-based Society	Courses equating to 5 CP	Presentation or talk and written report, term paper or examination, or oral examination equating to 3 CP
Module 6: Counselling in Education, Professional Life and Employment Contexts	Courses equating to 5 CP	Presentation or talk and written report, term paper or examination, or oral examination equating to 3 CP
Compulsory elective module 1: Research Project	Work on a research project equating to 8 CP and courses equating to 4 CP	Poster presentation and talk, comprehensive written research report equating to 4 CP
Compulsory elective module 2: Work Placement	Work placement equating to 12 CP	Creation of a portfolio documenting work placement equating to 4 CP
Module: Bachelor's Thesis	Accompanying colloquium	Completion of a Bachelor's thesis equating to 12 CP

Professionally relevant, cross-disciplinary skills	Cross-disciplinary Skills: Project management equating to 3 CP	
	Cross-disciplinary Skills: E- learning skills equating to 3 CP	
	Cross-disciplinary skills for sustainable study equating to 3 CP	
	Cross-disciplinary Skills: Preparation and review of work experience equating to 4 CP	
	Cross-disciplinary Skills: Acquisition of research skills equating to 4 CP	
	Cross-disciplinary Skills: Preparation for professional life equating to 3 CP	

Appendix 2

Possible periods of study

Period of study 1. Major subject 50%					
1st Semester	2nd Semester	3rd Semester	4th Semester	5th Semester	6th Semester
Module 1 Shaping Teaching and Learning Processes equating to 12 CP	Module 2.1 Methodological and Research-theoretic Foundations of Empirical Education Studies equating to 3 CP	Module 2.2 Methodological and Research-theoretic Foundations of Empirical Education Studies equating to 4 CP	Compulsory elective module 1 Work Placement equating to 16 CP or Compulsory elective module 2 Research Project equating to 16 CP	Module 5 Education Paths in the Transformation Process Leading to a Knowledge- based Society equating to 8 CP	Module: Bachelor's Thesis with Colloquium equating to 12 CP
	Module 3 Theoretical Foundations of Education Studies equating to 13 CP	Module 4 Societal Parameters and Institutional Contexts of Education Processes equating to 10 CP		Module 6 Counselling in Education, Professional Life and Employment Contexts equating to 8 CP	
Cross-disciplinary Skills: SLK (key skills) basic course ZSW (Central Student Advisory Office and Centre for Continuing Education) or E-learning skills or project management equating to 3 CP		Cross-disciplinary Skills: Preparation for Practical Experience equating to 2 CP or Cross-disciplinary Skills: Acquisition of Research Skills (Part 1) equating to 2 CP	Cross-disciplinary Skills: Review of Practical Experience equating to 2 CP or Cross-disciplinary Skills: Acquisition of Research Skills (Part 2) equating to 2 CP		Cross-disciplinary Skills: Preparation for Professional Life equating to 3 CP
15 CP	16 CP	16 CP	18 CP	16 CP	15 CP
					96 CP

Period of study 1. Major subject 50%					
1st Semester	2nd Semester	3rd Semester	4th Semester	5th Semester	6th Semester
Module 1 Shaping Teaching and Learning Processes equating to 12 CP	Module 2.1 Methodological and Research-theoretic Foundations of Empirical Education Studies equating to 3 CP	Module 2.2 Methodological and Research-theoretic Foundations of Empirical Education Studies equating to 4 CP	Compulsory elective module 1: Work Placement equating to 16 CP or Compulsory Elective Module 2: Research Project equating to 16 CP	Module 5 Education Paths in the Transformation Process Leading to a Knowledge-based Society equating to 8 CP	Module: Bachelor's Thesis with Colloquium equating to 12 CP
	Module 3 Theoretical Foundations of Education Studies equating to 13 CP	Module 4 Societal Parameters and Institutional Contexts of Education Processes equating to 10 CP		Module 6 Counselling in Education, Professional Life and Employment Contexts equating to 8 CP	
Cross-disciplinary Skills: SLK (key skills) basic course ZSW (Central Student Advisory Office and Centre for Continuing Education) or E- learning skills or project management equating to 3 CP		Cross-disciplinary Skills: Preparation for Practical Experience equating to 2 CP or Cross-disciplinary Skills: Acquisition of Research Skills (Part 1) equating to 2 CP	Cross-disciplinary Skills: Review of Practical Experience equating to 2 CP or Cross-disciplinary Skills: Acquisition of Research Skills (Part 2) equating to 2 CP		Cross-disciplinary Skills: Preparation for Professional Life equating to 3 CP
15 CP	16 CP	16 CP	18 CP	16 CP	15 CP
					96 CP

Period of study 2. Major subject 50%					
1st Semester	2nd Semester	3rd Semester	4th Semester	5th Semester	6th Semester
Module 1 Shaping Teaching and Learning Processes equating to 12 CP	Module 2.1 Methodological and Research-theoretic Foundations of Empirical Education Studies equating to 3 CP	Module 2.2 Methodological and Research-theoretic Foundations of Empirical Education Studies equating to 4 CP	Compulsory elective module 1 Work Placement equating to 16 CP or Compulsory elective module 2 Research Project equating to 16 CP	Module 5 Education Paths in the Transformation Process Leading to a Knowledge- based Society equating to 8 CP	
	Module 3 Theoretical Foundations of Education Studies equating to 13 CP	Module 4 Societal Parameters and Institutional Contexts of Education Processes equating to 10 CP		Module 6 Counselling in Education, Professional life and Employment Contexts equating to 8 CP	
Cross-disciplinary Skills: SLK (key skills) basic course, ZSW (Central Student Advisory Office and Centre for Continuing Education) or E-learning skills or project management or project management equating to 3 CP		Cross-disciplinary Skills: Preparation for Practical Experience equating to 2 CP or Cross-disciplinary Skills: Acquisition of Research Skills (Part 1) equating to 2 CP	Cross-disciplinary Skills: Review of Practical Experience equating to 2 CP or Cross-disciplinary Skills: Acquisition of Research Skills (Part 2) equating to 2 CP		Cross-disciplinary Skills: Preparation for Professional Life equating to 3 CP
15 CP	16 CP	16 CP	18 CP	16 CP	3 CP
					84 CP

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Coding reference

Last amended

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Period of study minor subject 25%					
1st Semester	2nd Semester	3rd Semester	4th Semester	5th Semester	6th Semester
Module 1 Shaping Teaching and Learning Processes equating to 12 CP		Module 3 Theoretical Foundations of Education Studies equating to 13 CP		Module 4 Societal Parameters and Institutional Contexts of Education Processes equating to 10 CP	
12 CP		13 CP		10 CP	
35 CP					

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