

Please note that this document is a non-binding convenience translation. Only the German version of the document entitled “Zulassungsordnung der Universität Heidelberg für den weiterbildenden Studiengang Master in International Health/Magister in Internationaler Gesundheitsfürsorge (MSc IH Heidelberg)”, dated 19 December 2006, has legal validity.

Admission regulations for the Master’s degree programme in International Health / Magister in Internationaler Gesundheitsfürsorge (MSc IH Heidelberg)

as of 19 December 2006

The Heidelberg University Senate passed the following Charter on 12 December 2006 in line with § 63 paragraph 2, § 60 paragraph 2 item 2 and § 31 paragraph 2, in combination with § 29 paragraph 2 clauses 5 and 6, paragraph 5 clause 3 of the Act on Higher Education of the Land of Baden Württemberg (LHG) from 1 January 2005 (Law bulletin of the Land of Baden-Württemberg [GBl.] p. 1), last amended by law on 19 December 2005 (GBl. p. 794), and in accordance with § 6 paragraph 4 of the University Admissions Act (HZG) from 15 September 2005 (GBl. p. 630) in combination with § 20 of the Act governing the allocation of places at institutes of higher education (HVVO) from 13 January 2003 (GBl. p. 63), last amended by law on 12 May 2005 (GBl. p. 404).

§ 1 Applicability

Heidelberg University allocates available study places in the Master’s degree programme in International Health in accordance with the following provisions. The number of places allocated is defined in the regulations determining admission numbers (Zulassungszahlenverordnung, ZVVO) provided by the Ministry of Science and Research.

§ 2 Deadline and Application Format

- (1) The application deadline is 30 April each year (cut-off period).
- (2) Both German and international applicants must use the application form to apply for admission to the programme, submitting it to the Hygiene Institute at the Institute for Public Health. The following documents must be enclosed with the application:
 - a) a general higher education entrance qualification, a related subject-restricted higher education entrance qualification, an international university entrance qualification or an entrance qualification legally recognised as equivalent to this by a competent state body,
 - b) proof that the requirements named in § 4 have been fulfilled,
 - c) a statement as to whether the applicant has lost their entitlement to take final examinations at a higher education institution in Germany or abroad in the Master’s degree programme in International Health, or in a programme with similar content, and whether he or she is currently involved in an examination procedure in this academic programme.

§ 3 Start of programme

Admission to the Master’s degree programme in International Health is only permitted in the winter semester.

§ 4 Admission requirements

- (1) Those who have completed a medical degree programme (medicine or dentistry) or another degree programme (equating to at least 240 ECTS in both cases), and achieved above average grades, and can prove at least two years of professional experience in the health care sector in a developing country, may be admitted onto the Master’s programme in International Health. In exceptional cases and where admission is justified, physicians with several years of professional experience, but without the experience required in a

developing country, may also be admitted to the degree programme.

- (2) In exceptional cases, persons in other medical occupations, who hold an above average degree (equating to at least 240 ECTS), and who, after acquiring at least 2 years professional experience, are preparing for a leadership role in a health project or in the public health care sector in developing countries, may also be admitted to the programme.
- (3) Only those applicants who have a sufficient level of English proficiency, enabling them to follow the courses and read specialist literature, may be admitted to the programme. English proficiency must be proven with a certificate issued by the British Council, or with an equivalent document.
- (4) Decisions regarding the equivalence of educational backgrounds and comparability of qualifying degrees are taken by the admission committee. When recognising degrees obtained abroad, recommendations from the Standing Conference of the Ministers of Education and Cultural Affairs of the Länder in the Federal Republic of Germany (Kultusministerkonferenz, KMK) and agreements between partner universities must be considered. If necessary, the Central Office for Foreign Education (Zentralstelle für ausländisches Bildungswesen, ZAB) shall be consulted.

§ 5 Selection of applicants

- (1) If, due to a limited number of university places, a choice has to be made between applicants who are qualified in line with § 4, this will primarily be done according to the first degree acquired and proven professional experience. Those applicants who meet relevant criteria and have therefore been put forward by cooperation partners are also to be taken into appropriate consideration. Furthermore, it is to be ensured that students on the postgraduate programme come from a range of countries.
- (2) The admission committee uses criteria from paragraph 1 to select applicants who are qualified as defined in § 4, thereby producing a ranking.

§ 6 Admission procedure

- (1) The President makes a decision on who to admit to the programme based on the ranking produced by the admission committee.
- (2) The application will be rejected, if
 - a) requirements are not fulfilled in accordance with § 2 and § 4, or
 - b) if the applicant has lost their entitlement to take final examinations in the Master's degree programme in International Health or in a programme with similar content, or is currently involved in an examination procedure in one of these academic programmes.
- (3) The provisions that apply universally to the admission procedure published in Heidelberg University's admission and enrolment regulations remain unaffected.

§ 7 Admission committee

- (1) The admission committee takes decisions on the admission of applicants to the Master's degree programme in International Health.
- (2) The committee consists of the head of the Division of International Affairs as the chairperson, the Dean of the Medical Faculty, Heidelberg, the Director of the Institute for Public Health, and a member of the teaching staff from the degree programme, named by the Director of the Institute for Public Health.

§ 8 Coming into force

This Charter becomes effective on the day after it is published in the Bulletin of the President.

Heidelberg, 19 December 2006

Professor Peter Hommelhoff, President

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